



**South Wairarapa District Council**

**Annual Plan 2019/20**

**Grant Application Form**

**Submit to: [ap@swdc.govt.nz](mailto:ap@swdc.govt.nz) before 4 pm, 8 May 2019**

**1. ORGANISATION DETAILS**

**Name of organisation:**

Pirinoa Hall Incorporated.

**Physical address:**

2773 Lake Ferry Rd  
Martinborough.

**Postal address:**

c/- Pirinoa Country Store  
Lake Ferry Rd, RD2  
Featherston

**Contact Person:** Scotty macdonald

**Phone No (Day):** 0274180361

**Email:** harrydog@xtra.co.nz

**Mobile No:** 0274180361

**Phone No (After hours):**

063077830

**Funding Criteria**

Council has approximately \$75,000 available for youth focused projects and \$170,000 available for community grants.

Please select the category that is the project's main focus (mark with an X)

Youth Grant

Community Grant

X



**When was the organisation formed and what are its aims and objectives?**  
 our aim is to provide an inviting, safe +  
 accessible base within the greater birinoa  
 district which can be used for sport, education +  
 leisure activities. we aim to improve the services to  
 suit future needs of the district/building  
 which incl upgrading water supply

Total number of members in your organisation?	10
How many full-time equivalent people work in your organisation?	.25
How many volunteers work in your organisation?	2
Date of last AGM?	november 2018
Are you GST registered? <input checked="" type="checkbox"/> Y/ <input type="checkbox"/> N	GST No:

<b>Officers of organisation</b>	
Chair: Scotty Macdonald	Phone No: 0274180361
Secretary: Abbie Atkinson	Phone No: 0274443149
Treasurer:	Phone No:

**2. PROJECT OVERVIEW**

**Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**  
 to purchase + install 2 x water tanks.  
 birinoa hall is in a civil defense muster  
 area so we need to have a water supply  
 on site.  
 In addition to this there are ongoing issues  
 with contamination in the current  
 community water supply.

**Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?**  
 winter/spring 2019 & 2020



<p><b>Why should South Wairarapa District Council (SWDC) support this project/event?</b></p> <p>with funding support from SWDC, this will help enable Pirinoa Hall to make the necessary upgrades to our water supply.</p>
<p><b>Who will benefit from these funds and in what way?</b></p> <p>Greater birinoa / sth wairarapa district, incl sports teams, school groups + individuals will benefit from reliable, cleaner water supply.</p>
<p><b>Would you like to speak in support of your application at a meeting of the South Wairarapa District Council? Yes/No</b></p> <p>Yes/No</p>
<p><i>Submission hearings will be held on 14 &amp; 15 May 2018 at the Council Chambers, Martinborough</i></p>

**3. FINANCIALS**

<b>Funding requirements</b>	
<b>Total cost of project</b>	\$ 9,000.00 (estimate)
<b>Your organisation's contribution</b>	\$ 2,000.00
<b>Other outside funding (please supply brief details)</b>	\$ upcoming fundraising efforts & grant applications.
<b>Amount applied for in this application</b>	\$ 5,000.00 .
<b>Shortfall (please provide brief details of how will balance be found)</b>	\$ through district fundraising, other grant applications.
<b>Project income (if applicable), e.g. generated from sales to public</b>	\$
<b>Is organisation a registered charity?</b>	Yes/No



Have you applied to SWDC for funding before?	<input checked="" type="radio"/> Yes / <input type="radio"/> No
If yes, when, for what purpose and how much was granted?	Yes - septic project \$1725 - may 2016
Are you GST Registered	<input checked="" type="radio"/> Yes / <input type="radio"/> No

Bank account details (required for non GST registered applications only)	
Name of bank:	
Account name:	
Account No:	

#### 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within two months of the project being completed.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<p><b>Signatory One</b></p> <p>Signed: <i>Scott Macdonald</i></p> <p>Full name: <i>Scott Macdonald</i></p> <p>Designation: <i>Chairman</i></p> <p>Date: <i>7/5/19</i></p>	<p><b>Signatory Two</b></p> <p>Signed: <i>Abbie Atkinson</i></p> <p>Full name: <i>Abbie Atkinson</i></p> <p>Designation: <i>Secretary</i></p> <p>Date: <i>7/5/19</i></p>
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**South Wairarapa District Council**  
**Submission to Council – Roading Maintenance**  
**On Behalf of Ruakokoputuna Valley Residents**

Prepared by:  
Frank Aldridge – Waipuna Limited – Director

**7 May 2019**

Commercial in Confidence



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# 1. Introduction

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## Introduction

This submission is submitted on behalf of the Ruakokoputuna valley residents and road users. This includes (but is not limited to):

- Dave Shepherd (Foley Wines), Melissa De Souza, Rex Thomas, Burton Silver, Alan Wilkinson (Patuna Chasm), Burton Silver, Alison Wilkinson (Patuna Chasm), Nicki Thomas, Matt Thomas, Pretorius, Hans Pretorius, Sam Thomas (Pakohe Ag), Frank Aldridge, Ali Holmes, Billy Holmes, Leigh Finlayson, Cheyenne Talbot, Wayne Finlayson, Roz Mason, Doug Talbot, Grenville Main, Diana Bidwill

The basis of this submission is:

- that over time the type and volume of use for this road has substantially changed and the surface and maintenance programme have not kept pace with this change
- this has resulted in:
  - sub-standard surface conditions most of the time (see attached photos)
  - a road that would fail to meet minimum safety requirements
  - a road surface that is unsuitable for visitors and tourists that frequent the area (particularly to go to Patuna Chasm)
  - an increase in air pollution caused by road dust
- that despite numerous and frequent calls to council over recent years there has been no effective change for the users of this road

This submission addresses:

- change of use
- safety matters
- other approved projects
- complaints

This submission requests the Council to notify and consult with Ruakokopatuna Road residents and users in relation to:

- Councils response and decision relating to the issues and suggestions in this submission
- any future decisions relating to the condition, and improvement of Ruakokopatuna Road.

This submission will be supported by personal representation to council.

Any Council correspondence in relation to this submission is to be sent to Nicki Thomas [nikiharrison@yahoo.com](mailto:nikiharrison@yahoo.com)

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**Local  
Government  
Act**

Under the Local Government Act 2002<sup>1</sup> (LGA) and Land Transport Management Act 2003 the South Wairarapa District Council (SWDC) is responsible as owner and controlling authority for the management and provision of all roads (except state highways) in the district.

Under sub-section 319(1)(a) of the LGA the Council has a discretionary power ‘to construct, upgrade, and repair all roads with such materials and in such manner as the council thinks fit’. As residents and users of the Ruakokoputuna Road, we are concerned that the gravel surface of the road and the current maintenance is no longer sufficient in keeping the road in a safe and usable condition.

We jointly submit that the Council should exercise this discretionary power by making short and long term investment to upgrade and maintain (on an ongoing basis), the road surface of Ruakokoputuna Road (Road).

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*Continued on next page*

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<sup>1</sup> LGA 1974 – s316



## 1. Introduction, Continued

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### Submission

We are submitting that the road surface requires immediate short term and long-term investment by the Council in order to provide a safer road for residents, businesses and tourism.

We believe that this can be achieved by:

- Tarsealing the graveled sections of the first 4km on Ruakokoputuna Road, and the bends on Haurangi Road. We request that at a minimum, priority for tarseal should be given to the most problematic and unsafe sections of the road, namely the gravel sections of road between the 1.2km and 4km points on Ruakokoputuna Road and the Haurangi Road bends.
- The provision of regular and adequate road maintenance to ensure the gravel sections of the road are in a usable and safe condition at all times, including maintenance of drainage.
- The provision of signage throughout the road to warn drivers of:
  - bends
  - gravel surfaces
  - reducing speed
  - oncoming traffic

The road has degraded to a point where it's currently:

- stressful to use
- dangerous to the wellbeing of residents and tourists
- damaging to vehicles

The nature of the Ruakokoputuna Area has changed significantly over the years from once being a sleepy farming community to now being fragmented with lifestyle blocks, businesses and importantly now a growing usage as the area becomes a popular tourism destination.

We see these recommendations provide a better and more cost effective long term solution for both the council, the environment, and the residents and users of this road. This will ultimately provide safer roads for residents and tourists which in turn will enhance the community wellbeing and provide a secure and accessible environment for tourism growth. In addition to this there are environmental benefits as tarseal will reduce the air and environment pollution caused by vehicle dust.

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## 2. Change of Use

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### Introduction

Key points in regards to this road and change of use include:

- the original gravel surface has remained unchanged since the area was settled. The only exceptions being a few small sections of seal added over the last 30 years
- the area has grown residentially and commercially from approximately 6 homes to over 50 homes, sections and businesses
- most of these homes have at least 2 vehicles using the road on a daily basis
- there are also three businesses including Te Kairanga Vineyard and Pakohe Agriculture who have multiple vehicles (including heavy machinery) using the road daily
- along with increased residential and commercial use there has been a substantial increase in tourism contributing to the increased road usage. The Patuna Chasm had 6,700 visitors in summer 2019, which is triple the numbers of summer 2017, these visitor numbers are expected to continue to grow. Visitor numbers are also expected to rise with the Ruakokoputuna area being tagged as the ‘nucleus’ of the proposed Dark Sky Reserve. Going off tourism data from Lake Tekapo, this will exponentially increase tourism figures to not only Martinborough but also the Ruakokoputuna Road as the ‘nucleus’

The road surface is no longer suitable or safe for the changed type of use and frequency of users.

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### 3. Safety

**Introduction** We believe it is only a matter of time before the condition of the road will lead to either a serious accident or fatality. There are a number of safety issues in regards to this road, its surface and maintenance:

- The gravel parts are detrimental to the environment and residents health. Dust kicked up by vehicles makes up 33% of air pollution.
- the road is mostly gravel with tarsealing in parts at the 3km mark and again at approximately 4km mark. The graveled road surface combined with the increased vehicle usage has resulted in a significant degradation of the road including exposed bedrock and potholes, the road state is regularly in a dangerous condition
- the potholes, bedrock and corrugations are often of number and significance that drivers cross the middle of the road in avoidance. This is a major and fundamental safety issue, especially as most issues are on or around bends. Local vehicles are often taking evasive action to avoid oncoming vehicles.
- the most hazardous points on the road for vehicle incidents, potholes, corrugations and bedrock is:
  - between 1.2 km and 4km on the Ruakokoputuna Road, and
  - bends between 1.5 -1.7km points from the start of Haurangi Road.
- we know of 6 vehicles going off the road in the last 1.5 years between the 2km and 4km mark on Ruakokoputuna Road, this notorious stretch has a cliff drop off one side. Three of those vehicle incidents have occurred around the 2km mark. In all 3 cases a random tree has stopped the vehicle dropping off the side of the road.
- tourists have little to no experience on gravel and are at risk. Many either drive too fast or too slow causing frustration and risk for the lines of cars behind them
- being a gravel road sends an implicit message that the road is not often used. There are often non-local vehicles driving recklessly and without caution.
- the dust substantially impairs a drivers vision, thwarting the ability to see oncoming vehicles. This effect from the dust worsens over summer when the road is dry. Summer is our roads busiest period so vision is essential.
- the state of the road takes a toll on vehicles that use it on a daily basis. Foley wines recently experienced commercial loss with a vat full of harvest grapes bouncing through the floor of the trailer. This was caused by the road conditions, namely the potholes and corrugations over the first 4km of road.



## 4. Other Council Projects

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**Introduction** The Council have in recent years tarsealed Te Muna Road and Shooting Butts Road, both roads have less residents and substantially less usage than Ruakokoputuna Road.

The following average daily road usage data was recorded by the Council:

- Te Muna Road - 85 vehicles (May, 2018)
- Shooting Butts Road - 109 vehicles (October, 2012)
- Ruakokoputuna Road – 160 vehicles (March, 2018)

For whatever reason these other roads have been sealed in preference to Ruakokoputuna Road. This might be simply due to an awareness at council level. This is therefore a major reason for this submission.

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## 5. Complaints

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**Introduction** There has been a number of regular phone calls and visits to the Council offices over the years from residents urging the Council to take action and maintain the road. Grading the road is often irregular and when it does occur ineffective with the corrugations, potholes and bedrock either remaining in place or returning days later.

Fundamentally these complaints have not achieved an increase in safety or levels of service for this road.

We believe sealing these sections of road combined with the other recommendations would reduce the impact of dust on the environment and significantly increase:

- safety
- usability and journey enjoyment

and at the same time reducing ongoing (yet ineffective) maintenance costs.

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Photo of the road from the 1.2km mark. This is representative of the condition the Ruakokopatuna Road is usually in. Continuous lines of potholes riddle the entire road from this point up to the 4km mark.



South Wairarapa District Council  
19 Kitchener Street  
Martinborough 5711  
8<sup>th</sup> May 2019

Tēnā koutou

***Our aspiration “to see our marae flourish once again, to see our people living on the whenua of their tipuna. To embrace economic development in our communities through kaitiakitanga of our resources. Allowing autonomy of our values and belief systems and restoring the mana of our people and our places through the principles of partnership, participation and protection.”***

Ko wai tatou? The MSC is a forum supported by the Council that includes representation from the three marae in our district: Pāpāwai, Hau Ariki, Kohunui. Plus representation from Featherston’s Maori Community group, Pae tu Mokai o Taura and our two iwi: Kahungunu ki Wairarapa and Rangitāne o Wairarapa. The committee is an important and pragmatic way to express the constitutional “Tiriti o Waitangi” relationship in a local context.

With regard to the Annual Plan 2019-2020 for the South Wairarapa District Council, the South Wairarapa Maori Standing Committee would like to make the following submission.

Our recommendations are as the previous year, our needs are still as relevant today as they were previous years. Our Marae are still in disrepair, the mana of our people is still in a state of mamae. Our rangatahi continue to struggle with seeing prosperity in their future. We believe the development of our 3 Marae are the key to change; that all allocated funds would be fully utilised.

Therefore, the Maori Standing Committee recommends that:

- 1) The Council review the rates of our 3 marae
- 2) Council allocate a lump sum amount of \$50,000 to the MSC for administering (2019-2020)- \$10k per marae for immediate maintenance and marae development, \$20k for MSC to administer in research, development and education for rangatahi and community. Aswell as offer grants to the South Wairarapa communities.
- 3) That council further sets aside \$10,000 per annum per marae for maintenance/ upkeep purposes - going forward.
- 4) That council sets a further \$20,000 per annum to be allocated to the MSC for administering going forward – of which an allocated amount would be set aside for grants to the South Wairarapa Communities.

We thank you for accepting our submission and look forward to further discussion.

Naku noa na  
Narida Hooper  
Committee member (on behalf of MSC)



**From:** Narida Hooper [<mailto:narida@heputiputi.co.nz>]  
**Sent:** Thursday, 9 May 2019 8:00 a.m.  
**To:** Jennie Mitchell- Group Manager Corporate Support  
**Cc:** MSC- Nathan Maynard; MSC- Reuben Tipoki  
**Subject:** Re: MSC grant

Kia Ora Jennie

Just to follow from Monday nights conversation regarding the existing MSC grant \$10,000. Below are events we intend to organise and run over the next year. We will have each item approved and minuted at our next MSC meeting.

We are also applying to carry forward the \$10k from 2018-2019 financial year (less \$250 approved for Narida's art project). Please send an application form as a doc or pdf rewrite, I still cant open windat. This is seperate from any funds we apply for and are approved to receive in the coming financial year 2019-2020.

The Battle of the Lakes event is to commemorate 3 significant dates and events that occurred in the South Wairarapa. This will be an opportunity to share and educate our rangatahi and pakeke on the history of Wairarapa Moana, Lake Onoke. This is the first of 3 dates we wish to commemorate.

"It has been stated that Wairarapa had no land wars, but the lake wars we did have lasted longer, and in many ways continue to this day. The 13th of May 1892 was a day to remember at Te Ūpokokirikiri, Ōnoke Moana (Lake Ōnoke). It marks the height of 'The Battle of The Lakes', pushy settlers met passive resistant Māori on the sand spit, and passions flared to an ultimate climax.... Frozen Natives versus Roast Settlers as a news article from the time mentioned.

To help elevate the importance of this history we are holding a hīkoi and kōrero reliving the events that occurred on the day. Followed by a light-hearted quiz at the Lake Ferry Hotel. Save the date! Details to follow. Meet 4pm Monday 13th May at the Lake Ferry Hotel where the event will commence."

Allocation of \$250 to Narida's art workshop  
 Allocation of \$3000 to the Battle of Lakes events. 3dates over the next year.  
 Allocation of \$2000 for matariki wangana  
 Allocation of balance for research and development for further projects such as mapping, Wairarapa Moana restoration and Resource Consent processing.

Jennie is this enough for the moment, please let me know if it isn't.

Narida and Nathan

On 8/05/2019, at 3:05 PM, Jennie Mitchell- Group Manager Corporate Support  
 <[Jennie.Mitchell@swdc.govt.nz](mailto:Jennie.Mitchell@swdc.govt.nz)> wrote:



Wairarapa Food Action Group  
C/- BakerAg, Higgins Complex  
Waingawa  
**Carterton, 5791.**

9 May 2019

Viv Napier  
Mayor, South Wairarapa  
C/- South Wairarapa District Council  
19 Kitchener Street, Martinborough 5711  
**PO Box 6, Martinborough 5741**

Email [the.mayor@swdc.govt.nz](mailto:the.mayor@swdc.govt.nz)

Dear Viv

I have been asked by the Wairarapa Food Action Group (WFAG) to write to you to be heard as South Wairarapa District Council considers its planning for 2019 – 2020.

As you are aware The WFAG is supporting the implementation of the added-value food and beverage sector as outlined in the Wairarapa Economic Development Strategy and Action Plan, published in October 2018.

WFAG has developed a number of initiatives and is seeking support from South Wairarapa District Council and the other Councils in the region.

We look forward to putting our proposals before Council for their support.

Yours sincerely



Rob Steele  
For Wairarapa Food Action Group



## --Personal Details--

Name: Pauline McLeod

Ratepayer: Rural

Do you want to speak to your submission? No

Speaking preference:

Organisation:

## --Discussion Topic 1--

Which of the proposed options for reducing library services fees and charges do you agree with (see page 3) : Option 3 -

Removal of: fees as per Option 2, plus removal of overdue fees for adults

## --Discussion Topic 2--

Do you agree with extending the pool opening hours? Yes

Do you agree with the proposed new opening hours as set out (page 4)?

If no, would you like the opening hours to be:

Comment:

## --Discussion Topic 3--

Do you agree with ratepayers contributing to the cost of senior housing?

If no, how do you propose we cover the costs in future?

If no, how do we fund future upgrades required to meet new government standards?

## --Discussion Topic 4--

Do you agree that more money should be spent on footpath upgrades in our three towns?

Are you prepared to pay increased rates to fund this?

If no, would you agree that a greater or lesser amount should be allocated to footpath maintenance funded from rates?

(please explain below):

## --And, if you had to choose...--

Which of the four initiatives would you like to see implemented the most?

- Reduction in library charges:

- Extended pool opening hours:

- Change in funding for (subsidising houses for seniors):

- Extra footpath maintenance:

Or none of the above:



--Fees and Charges--

Please provide your feedback on the proposed changes to fees and charges:

--General--

Any other comments/proposals? I would ask the SWDC to include rain water tanks as a requirement to building consents, both housing and commercial, much like double glazing. It's critical in my opinion. We find 30 mls of rain more than enough to overflow our approx 2x 10,000 litre tanks; there is little maintenance apart from regular inspection, draining and cleaning when needed; and the addition of Pour 'n 'Go occasionally. It's something farming communities and those not on town supply have done forever. It would greatly mitigate any future problems with town supply and future-proof household water supply in times of water shortage or a catastrophe, eg earthquake, and climate changes.

Do you have a document you want to upload?

The results of this submission may be viewed at:

<http://www.swdc.govt.nz/node/1240/submission/1355>

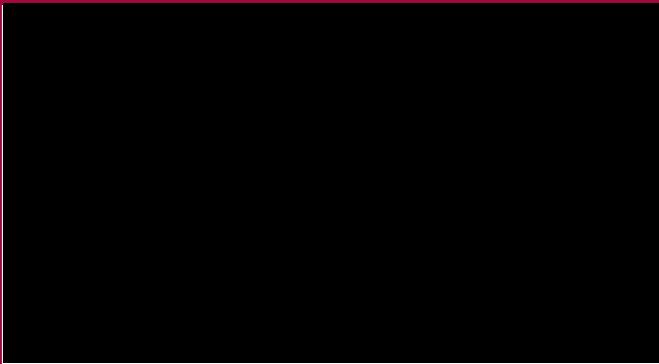


# WALK-WAY PROPOSAL

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Ferry Rd, Lake Ferry Rd, White Rock Rd

TeAta Hawkins





## QUICK BACKGROUND

Kia ora, my name is TeAta Hawkins (nee Phillips) and I currently live next door to Martinborough Transport at 180 Lake Ferry Road. My wee family and I have only lived here a short two years (the yard and his family for many many years), where we built our forever home, and welcomed the birth of our little dude, Leo Hawkins, in June 2017. Prior to having Leo, I had always been a super active person, running or cycling regularly. Fast forward to now, and I am a little anxious when going for my regular walks, or taking Leo to day care at Bell Street in the push chair as this road is not safe for any pedestrians, especially one with a push chair that is the size of a small vehicle.

## THE PROBLEM

My 2 year old son and I walk to day care (Bell Street on Kitchener Street) at least 4 days a week, however this everyday activity is one that makes me super nervous due to the following:

- Amount of traffic
- Large vehicles, trucks, tractors
- Speed, set at 100km
- Biggest issue: No safe walkway. We are having to walk on the road against the traffic and pulling over into the ditch when large stock trucks or any large vehicles meet us on the road. Please note, on winter mornings with the grass being wet, walking on the grass isn't always a safe option either as I have almost slipped multiple times into the ditch with my son in the push chair.

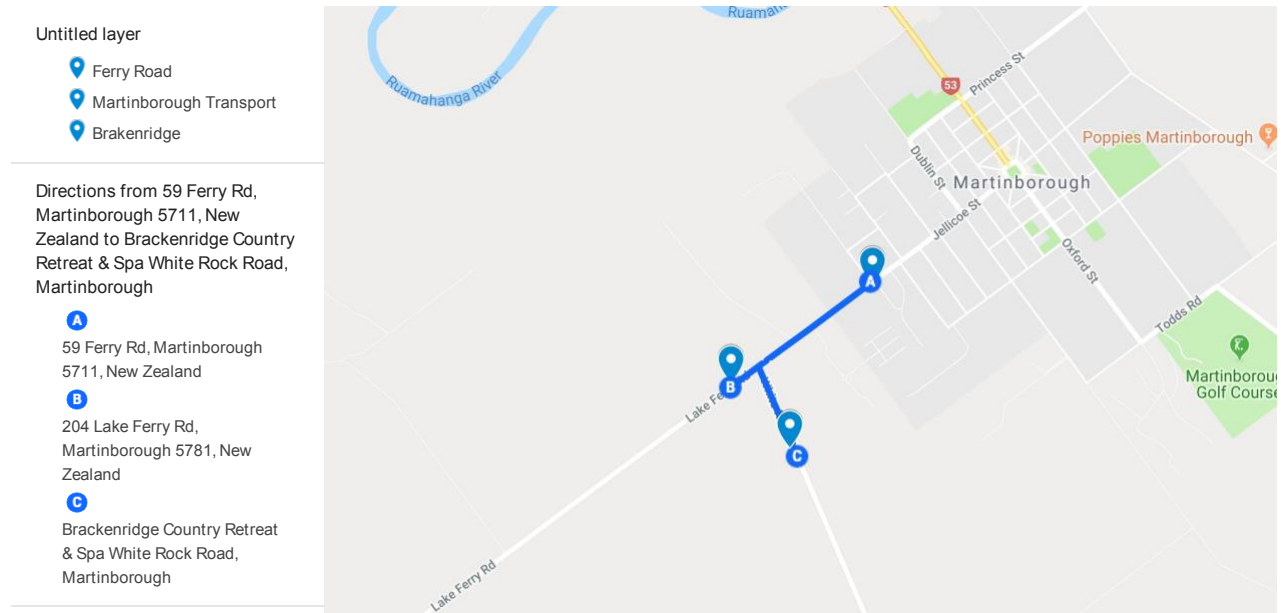
## WHO WOULD BENEFIT

- All Martinborough Locals
- Those that live South of Ferry Road heading towards Lake Ferry
- Tourists that are staying at Brakenridge, you see quite a few that stay in the villa's and walk into town, however most having to walk through the grass just to get off the road.
- Customers at Martinborough Transport and Martinborough Transport Services. We have been informed that customers waiting for the COF'S are walking back into town as their vehicles can take anywhere between 1-5 hours to be fixed.
- Mothers that walk there kids to day care - like myself
- Dog walkers



## MY PROPOSAL:

### Pathway Proposal - Ferry Rd, Lake Ferry Rd, White Rock Rd



I propose that a lime chip walkway be placed along the fence line from points:

- Ferry Road
- Martinborough Transport - Lake Ferry Road
- Brackenridge - White Rock Road

## HOW WE CAN HELP:

I have spoken with the owners of Martinborough Transport and MT Services (my Husband and his brothers) and they are on board with helping anyway they can to get this walkway up and running

- Martinborough Transport will provide the transport required to collect and cart the lime chip.
- Hawkins Contracting (Trevor Hawkins) can lay the foundations required for the path

## WHAT THE COUNCIL CAN PROVIDE:

- We ask that the council provides the lime chip required to lay the path
- Any other materials required to create the path (such as drainways required, culvert etc)
- The consent and plans.



## FINAL THOUGHTS

As stated above, I am proposing that a walk way be placed from Ferry Road, Lake Ferry Road to Martinborough Transport and also out to Brackenridge. There is definitely a need due to the amount of foot track that head out that direction for leisure walks, tourists stay at Brackenridge, residents living there, customers from MT Services and Martinborough Transport.

I feel my opinion needs to be strongly expressed now, as I would hate for an accident to occur with traffic and pedestrians that could have been avoided.

Please take this proposal into serious consideration. If need be, I am more than happy to collect signatures of support from those that work and live in this area.

I look forward to your response,

Concerned mother,

TeAta Hawkins.



*Leo enjoying his morning ride to daycare*



Featherston Anzac Club Incorporated

PO Box 29

Featherston

8<sup>th</sup> May 2019

South Wairarapa District Council

PO Box 6

Martinborough

The current Anzac Club Incorporated was established in 2008 to support the improvement and use of the complex so it was a viable asset to the South Wairarapa and Aotearoa, New Zealand. The charitable purpose of the Club as outlined in the Charities Services register is as follows:

- (a) To be beneficial to the community by restoring, developing, and preserving the ANZAC Club site in Featherston.
- (b) To educate the public about the ANZAC Club and the historic significance for the people of Featherston in supporting the soldiers in training at the Featherston Military Camp during the First World War.
- © To provide furnishings, equipment and to refurbish and maintain the buildings and facilities and other improvements in and around the ANZAC Club's complex in Featherston.
- (d) To fundraise for these purposes.
- (e) To liaise with other societies, clubs or organisation's with similar objectives including those whose purposes is to honour the spirit of past and present servicemen and women.

It is with these purposes in mind that we respectfully make this submission to the South Wairarapa District Council Long Term Plan.

The ANZAC Hall complex is a listed heritage building with Category 1 status. The complex is important to the story of Featherston and the entire country and relates to the two world wars of the twentieth century. The Hall has suffered from neglect by the South Wairarapa District Council since the Council was amalgamated in 1987 and various iterations of Anzac Hall supporters have worked valiantly to take care of this building. The latest Club has come from those earlier entities.



The Anzac Hall, the Kiwi Hall, The Supper Room, the Meeting Room are all useful facilities that could be marketed and make the complex self sustaining and provide much opportunity for economic growth. Its potential has not been realised. This is an asset we submit can be utilised with moderate investment by this Council and investment from the Anzac Club to provide an up to date facility that fulfills its heritage values and moves into the twenty first century.

This submission seeks a real commitment from the Council to complete the task and have a fully functioning conference center that is used at least 80% of the time and allows Featherston community to be heavily involved in aspects of this development and its future.

I am pleased to say that we have an MOU in place which sets out our roles and responsibilities as partners in the kaitiakitanga of this facility

That being said we wish to advise Council the Club is keen to work with Council to raise funding so that this most important facility in the Council assets is treated appropriately. We are aware that assessment of the risk of the current electrical wiring has been undertaken and that work which has been identified will be done in this year. We have asked repeatedly for this work to be done and monies have been set aside for its completion. Can I ask that this is part of your consideration again and that sufficient funds are available in the Annual Plan to ensure it is completed.

We also have as a priority that the Supper Room once the electrical work is complete receives heaters and that we work with Council staff on the best way that can be addressed.

The other pressing matter is the renovation of the toilets in the Kiwi Hall. We understand that assessment is underway by staff to see what can be achieved. We are very concerned that this is done sympathetically and with quality. Therefore we wish to support in whatever way is necessary to achieve the best outcome.

I would like to address Council in relation to this submission.

Yours sincerely

Liz Mellish

President

Featherston Anzac Club Incorporated.



## --Personal Details--

Name: Christine Meehan

Ratepayer: Urban

Do you want to speak to your submission? No

Speaking preference:

Organisation:

## --Discussion Topic 1--

Which of the proposed options for reducing library services fees and charges do you agree with (see page 3) : Option 2 -

Removal of: rental for adult fiction, charge for replacement card, overdue fees for youth and children

## --Discussion Topic 2--

Do you agree with extending the pool opening hours? Yes

Do you agree with the proposed new opening hours as set out (page 4)? Yes

If no, would you like the opening hours to be:

Comment:

## --Discussion Topic 3--

Do you agree with ratepayers contributing to the cost of senior housing? Yes

If no, how do you propose we cover the costs in future?

If no, how do we fund future upgrades required to meet new government standards?

## --Discussion Topic 4--

Do you agree that more money should be spent on footpath upgrades in our three towns? Yes

Are you prepared to pay increased rates to fund this? Yes

If no, would you agree that a greater or lesser amount should be allocated to footpath maintenance funded from rates?

(please explain below):

## --And, if you had to choose...--

Which of the four initiatives would you like to see implemented the most?

- Reduction in library charges: 3

- Extended pool opening hours: 2

- Change in funding for (subsidising houses for seniors): 1

- Extra footpath maintenance: 4

Or none of the above:



--Fees and Charges--

Please provide your feedback on the proposed changes to fees and charges:

--General--

Any other comments/proposals?

Do you have a document you want to upload?

The results of this submission may be viewed at:

<http://www.swdc.govt.nz/node/1240/submission/1354>





C/- MASTERTON DISTRICT COUNCIL  
P O Box 444, Masterton

8<sup>th</sup> April 2019

South Wairarapa District Council  
P O Box 444  
Masterton

**RE: WAIRARAPA HEALTHY HOMES PROJECT FUNDING FOR 2019-20**

Dear Councillors

This letter is in support of our application to the Council to continue your support for the Wairarapa Healthy Homes (WHH) steering committee's home insulation programme.

In August 2018 we received confirmation that EnergySmart's (our local provider) funding bid to participate in the EECA's Warmer Kiwi Homes programme had been successful. This new programme has re-invigorated our objective of making the homes of the people in the Wairarapa warmer and healthier. The increased level of EECA funding (67%) and the broadening of the criteria to allow more homes to qualify for the generous subsidy have both been huge positives for our region as the first nine months of the programme come to an end.

The WHH group of funders have included the three Councils, Trust House and the Wairarapa DHB over the past 16 years and we ask that SWDC continues to support the programme to leverage the EECA funding. That funding is only available to the targeted homes if the community helps to fund the balance. WHH committee is the entity that brings that community funding together.

The attached report summarises the current financial picture of WHH. Our expectation is that a further 80 homes across the Wairarapa will be completed by 30 June, using up the balance of the WHH funding on hand.

The programme for the 2019/20 year is for a further 150 homes. In order to achieve this we are asking SWDC to again contribute \$5,000. Grant funding will be sought from Eastern & Central Community Trust this year to reduce the reliance on Council funding and achieve a greater number of homes insulated.



Yours faithfully



David Paris

On behalf of Bob Francis & the WHH Steering Committee

### 2019/20 Warmer Kiwi Homes Project - WAIRARAPA

#### Terra Lana contract with EECA (from 1st July 2019)

(approx. 150 owner homes in year 2)

Programme Costs (estimate \$2,450 per home)	<u>\$ 367,500</u>
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#### funded by:

EECA contribution (67%)	246,225
WHH subsidy to owner homes (\$700 per home)	105,000
Homeowner contributions	-
Terra Lana manufacturer's subsidy	<u>16,275</u>
	<u>\$ 367,500</u>

#### WHH Expected Funding

Wairarapa DHB	20,000
Trust House Foundation	25,000
Masterton DC*	20,000
Sth Wairarapa DC	5,000
Carterton DC	5,000
Eastern & Central Community Trust	30,000
Carried forward from 2018/19	-
	<u>105,000</u>

The EECA Warmer Kiwi Homes programme is a 4 year programme, so any funding not used by 30 June 2019 will be carried forward into the next year.

#### WHH Eligibility Criteria

67% EECA contribution is towards:

- \* ceiling insulation
- \* underfloor insulation
- \* Ground vapour barrier
- \* Foil removal

Houses built prior to 2008 (previous programme was 2000 or earlier)

No cap on house size

Low income owner occupiers only, defined as:

Community Services card or Gold Card, or

Home located in a quintile 5 area (deprivation index 9 & 10)

Priority given to homes that have been identified and referred by the DBH and health providers





## South Wairarapa District Council

### Annual Plan 2019/20

### Grant Application Form

Submit to: [ap@swdc.govt.nz](mailto:ap@swdc.govt.nz) before 4 pm, 8 May 2019

#### 1. ORGANISATION DETAILS

Name of organisation: WAIRARAPA HEALTHY HOMES Committee
Physical address: C/- Masterton District Council, 161 Queen St, Masterton

Postal address: C/- P O Box 444, Masterton

Contact Person: David Paris	Phone No (Day): 06 3706263
Email: <a href="mailto:davidp@mstn.govt.nz">davidp@mstn.govt.nz</a>	Mobile No: 0272404893
	Phone No (After hours): 0272404893

<b>Funding Criteria</b> Council has approximately \$75,000 available for youth focused projects and \$170,000 available for community grants.	
Please select the category that is the project's main focus (mark with an X)	
Youth Grant	
Community Grant	X



**When was the organisation formed and what are its aims and objectives?**

In 2004/05 the 3 Wairarapa Councils and a number of other funders began providing community funds to help leverage the EECA funding that was available for home retrofit insulation.

Total number of members in your organisation?	N/A
How many full-time equivalent people work in your organisation?	N/A
How many volunteers work in your organisation?	N/A
Date of last AGM?	
Are you GST registered? No (accounts thru MDC)	GST No:

<b>Officers of organisation</b>	
Chair: Bob Francis	Phone No:
Secretary: David Paris	Phone No:
Treasurer: David Paris	Phone No:

## **2. PROJECT OVERVIEW**

<p><b>Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):</b></p> <p>As per covering letter. EECA Warmer Kiwi Homes 2019/20 programme</p>
<p><b>Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?</b></p> <p>Throughout the Wairarapa. See geographic spread of homes completed in the last 2 years in the attached information.</p>
<p><b>Why should South Wairarapa District Council (SWDC) support this project/event?</b></p> <p>Warmer drier healthier homes of the low income and/or health-needs residents of our region are what we are about. The Government's EECA funding is unlocked with a modest community contribution spread across the three Councils, the DHB and community grants. The community contributions mean the work is done at no cost to the home owners.</p>



Who will benefit from these funds and in what way?

The home owners and their families benefit directly by living in warmer, drier homes.

Would you like to speak in support of your application at a meeting of the South Wairarapa District Council? No

*Submission hearings will be held on 14 & 15 May 2018 at the Council Chambers, Martinborough*

### 3. FINANCIALS

Funding requirements	
Total cost of project	\$367,500
Your organisation's contribution	\$105,000 (total incl SWDC)
Other outside funding (please supply brief details)	\$246,225 (EECA) \$16,275 (Energy Smart supplier subsidy)
Amount applied for in this application	\$5,000
Shortfall (please provide brief details of how will balance be found)	The \$105,000 above includes grant funding from Trust House & ECCT that have yet to be confirmed.
Project income (if applicable), e.g. generated from sales to public	\$
Is organisation a registered charity?	No
Have you applied to SWDC for funding before?	Yes
If yes, when, for what purpose and how much was granted?	SWDC have been part of WHH since 2005
Are you GST Registered	Yes (via MDC)

Bank account details (required for non GST registered applications only)



<b>Name of bank:</b>	
<b>Account name:</b>	
<b>Account No:</b>	

#### 4. Declarations

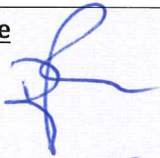
We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within two months of the project being completed.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<b>Signatory One</b>	<b>Signatory Two</b>
Signed: 	Signed:
Full name: <i>David Paris</i>	Full name:
Designation: <i>Sec/Treasurer</i>	Designation:
Date: <i>10/5/19</i>	Date:

#### Supporting documentation required for this application

- |   |                                     |
|---|-------------------------------------|
| • Most recent annual accounts including notes and review/audit report.  | <input checked="" type="checkbox"/> |
| • Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months) | <input checked="" type="checkbox"/> |



**From:** Kim Hayes  
**Sent:** Wednesday, 8 May 2019 6:48 p.m.  
**To:** Suzanne Clark - Committee Advisor <Suzanne.Clark@swdc.govt.nz>  
**Subject:** Re: Dogs at Ngawi Reserves

Hi Suzanne

Thanks, can you please submit our letter as an annual plan submission.

Thanks

Kim

Sent from my iPhone



Ngawi Residents & Ratepayers Association

6<sup>th</sup> May, 2019

The Mayor & Councillors  
 South Wairarapa District Council  
 PO Box 6  
MARTINBOROUGH

Dear Viv & Councillors,

At a recent Committee meeting we once again discussed the issues with 'Dogs' not being allowed in the Council Reserves at Ngawi.

Our Committee had been under the impression within the last 6 months that the 'Camping in Coastal Areas Bylaw 2009' was coming up for renewal, but we have recently found out that this Bylaw was not one included in the Consolidated Bylaw process held recently. Unfortunately when this bylaw was discussed a few years ago there was a communication problem and the Petition that the locals and campers had signed in support of dogs being allowed in the reserves on leads was never submitted nor did anyone from the Committee submit or speak to the meeting on this Bylaw.

We are aware that this may not be an Annual Plan matter but we are writing this letter to you now in case it should be submitted as part of the Annual Plan process and we don't want to have our views missed this time. We have also recently read that the Council had agreed to trial dogs on leads in the Reserves for a year but we weren't actually told this and the 'No Dogs' signs were never taken down.

We as a Committee are in support of allowing dogs in the free camping reserves at Ngawi. We have all watched people come in on week days or weekends in their Campers with dogs only to find when they get to Ngawi that there are signs that say no dogs. The local businesses are often listening to people and offering advice and for many visitors this has been a very upsetting experience and some of us have even offered to have their dogs at our own places or let them park in our driveways so they can continue to at least visit and view the wonderful part of our Coast we all live in.

We would like to see a change to the Bylaw to allow dogs on leads at the Council Reserves. All owners would be responsible to pick up their own dog's mess. If we had to have a compromise then maybe one of the reserves for Dogs and one without.

If this letter is to be included as a submission in the Annual Plan process then we would like to speak in support on Thursday 30<sup>th</sup> May.

We would like to acknowledge the work the Council undertakes in our Community and appreciate how well we all work in together to make Ngawi and surrounds a great place for everyone. Thank you for your consideration and we await your reply.

Yours sincerely,

Kim Hayes & Alison Sim  
 Committee Members – Ngawi Residents & Ratepayers Association



Comments from the SWDC Annual Plan 2019/20

GENERAL

- If actions were identified in 2018/19 and not carried over to 2019/20, can it be assumed they have been completed?
- Staffing is included with 'suppliers' can you define suppliers in this category. Would it be more transparent to show staffing as a separate cost and identify 'suppliers' separately? Payments total some 16 million and yet at the meeting it was stated some 40 FTE's and so suppliers makes up a large % of this category.
- Given the % of total cost that staffing accounts for, could Council include a section in the Plan on staffing to show number split by FTE, contractors, consultants etc included in each category and if this is planned to change over the year.
- Where are legal and professional fees shown? Could Council show which categories these fees are allocated to?

GOVERNANCE/LEADERSHIP/ADVOCACY

Suggested Projects for 2019/20

Would you consider:

- a project to develop better communication and consulting – I have heard Council say several times that they have “done what is necessary in the legislation” on consultation and communication. This would appear to be the bare minimum. It would be nice to see the Council have a more considered approach to communication and a strategy of early engagement based on a true desire to hear what the community thinks and goes beyond the mandated minimum. Early engagement would build trust and avoid a situation whereby Council rule out too many options before consultation and give ratepayers too narrow a consultation proposal on issues.
- a project for better transparency – It was raised at a meeting I have attended, that Council could provide more transparency and detail in the material provided. I agree. Questioning or asking for more information is sometimes not received well, and sometimes ignored, by Council staff and elected members. I was told that Council find it hard to determine the 'right amount' of information as some ratepayers want more and some less. Maybe an Executive summary could be provided along with the detail and then the ratepayer can choose how much they read, rather than this being used as an excuse for not providing information.
- a project for better decision making - focussing on how to be more transparent and disciplined in providing information for decision making. Using project management disciplines to develop information for better decision making. Business cases are lacking for many decisions that Council make involving significant amounts of money or impact on ratepayers. Having a more structured approach and better information would raise the level of trust in the decision-making process.

The results from “Measuring service deliver performance” would indicate that the areas where the Council need to focus.

GOVERNANCE				
	15/16	16/17	17/18	
Ratepayers and residents feel they can contact a Council member to raise an issue or problem	79	79	69%	<b>DOWN</b>



Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	63	63	<b>47%</b>	<b>DOWN</b>
Ratepayers and residents are satisfied with Council's decisions and actions	70	70	<b>65%</b>	<b>DOWN</b>
Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	65	65	<b>61%</b>	<b>DOWN</b>
Community Board Greytown	90	96	<b>90%</b>	<b>DOWN</b>
Community Board Featherston	94	95	<b>94%</b>	<b>SAME</b>
Community Board Martinborough	93	92	<b>93%</b>	<b>UP</b>
% of ratepayers and residents who know how to contact a community board member	69	69	<b>60%</b>	<b>DOWN</b>
Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	47	47	<b>36%</b>	<b>DOWN</b>
MSC	100	100	<b>100%</b>	<b>SAME</b>

### PUBLIC PROTECTION

As Rural Fire seems to be no longer included in this category is this a cost savings or is there a levy to the Fire Service in lieu of providing this service?

Projects in the 2018/19 plan included:

- Pound facility – has this been completed as it no longer appears as a project for 2019/20

Projects for 2019/20

- Ongoing scanning of documents – is there a completion date for the 'catch up' on this project as it has been in annual plan for 3 years and continues to 20/21?

The results from "Measuring service deliver performance" would indicate that this area is performing well. There is funding for improving the level of service of \$130,000 what is this for?

PUBLIC PROTECTION				
	15/16	16/17	17/18	
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100	100	<b>100%</b>	<b>SAME</b>
Premises are inspected in accord with regulatory requirements	100	100	<b>100%</b>	<b>SAME</b>
Premises are inspected as part of licence renewals or applications for new licences in accordance with legislation.	100	100	<b>100%</b>	<b>SAME</b>
Premises that are high risk are inspected annually, while low or medium risk premises are audited no less than once every three years	75	42.6	<b>88.46%</b>	<b>UP</b>
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement (CLEG)	100	100	<b>100%</b>	<b>SAME</b>
% of calls received by Council that have been actioned within 1.5 hours.	100	96	<b>100%</b>	<b>UP</b>
Undertake public education, to promote safe behaviour around dogs and responsible dog ownership	6	0	<b>3</b>	<b>UP</b>



Complaints about roaming and nuisance dogs are responded to within 4 hours	91	93.1	99.2%	UP
Complaints about dog attacks on persons are responded to within 1 hour	62	77.3	87.5%	UP
Complaints about stock causing a traffic hazard are responded to within 1 hour	93	96.4	100%	UP
Ratepayers and residents prepared for an emergency	74	81	81%	SAME
Regional Civil Defence Emergency Annual Plan achieved	Y	Y	Y	SAME
Code Compliance Certificate applications are processed within 20 working days	100	99.4	98.9%	DOWN
Building consent applications are processed within 20 working days	99.7	98.53	100%	UP
Council maintains processes and systems so that it meets BCA accreditation requirements every 2 years	Y	Y	Y	SAME
BCA inspects new building works to ensure compliance with the building consent issues for the work	Y	Y	Y	SAME
Earthquake prone building (EQP) reports received are actioned	63	63.4	87%	UP

#### ECONOMIC, CULTURAL COMMUNITY

The results from “Measuring service delivery performance” would indicate that grants are being made.

- Financials show \$458,000 of “operating funding applications” planned for 2019/20. The SWDC website however says that that \$75,000 is available for Youth and \$170,000 for Community, what is the other \$230,000 allocated to?
- there are finance costs in this category and yet it seems from the service delivery report to only give annual cash grants – what capital expenditure has required finance that is ongoing?

Is there a KPI or budget for Economic Development?

Is there any reporting of the effectiveness of the grants made, or indication of grants applied for vs. given?

ECONOMIC, CULTURAL COMMUNITY	15/16	16/17	17/18	
Support, and where appropriate, funding is provided to organisations and agencies to help them deliver their programmes and services to their communities	10	12	<b>11</b>	
Support, and where appropriate, funding is provided to organisations and agencies to help them deliver their programmes and services to their communities	6	10	<b>11</b>	

#### RESOURCE MANAGEMENT

Projects for 2019/20

- Review WCDP which would require substantial resources – what funding has been allocated this?
- Continue spatial plan – what time frame does this project have and what is the consultation programme, what funding has been allocated this?



Would you consider:

- a project for better communication and engagement – while it has not been measured in the KPI's the Resource Planning area is perceived by some people as not easy to deal with, and at times to be inconsistent and arbitrary in its determinations
- a project for better transparency – early involvement with the public in the ideas for the Martinborough Development Area, spatial planning and the review of the District Plan would build trust and get better engagement but only if the information is clear and transparent
- a project for encouraging customer feedback to establish if ratepayer expectations are reasonable and can be delivered
- a project to communicate consistency as there is a feeling that Council implement parts of the District Plan for some and not others, there has been experience of some signs being disallowed and others ignored, activities in the Heritage zone not in compliance with the Plan and ignored while others have to change the design of premises, other aspects of the plan being handled with inconsistency. This leads to distrust and reluctance to invest. Can the Council establish a method to show they have no bias or inconsistency in dealing with ratepayers and be measured against this?

The results from “Measuring service delivery performance” would indicate that while the processing of documents is according to timeframes customer perception of service is not measured.

RESOURCE MANAGEMENT	15/16	16/17	17/18	
Consent applications required to be processed within statutory timeframes	97	96.1	97%	UP
s.223* certificates required to be processed within 10 working days	100	94.8	96%	UP
s.224* certificates processed within 15 working days of receiving all required information. (Note – no statutory requirement)	100	97.6	100%	UP
Ratepayers and residents satisfied with the image of the closest town centre shown as “satisfied	87	87	89%	UP
The District Plan has a monitoring programme that provides information on the achievement of its outcomes Anticipated Environmental Results (AERs)	Y	Y	N	DOWN
Information Memoranda (LIMs) It is easy to purchase information on any property in the district LIMs contain all relevant accurate information (no proven complaints	100	99.7	100%	UP
Non-urgent LIM is processed within 10 working days	100	100	99.6%	DOWN

#### ANENITIES

Projects for 2019/20

- Improvements at playgrounds – playgrounds rate 100% in the survey for meeting National Standards, what improvements are necessary?
- Additional infrastructure for visitors – what is included in this?



- There is over half a million dollars of replacement assets in this category – what are the main contributors to this cost?

Is fee income from amenities shown as “Local authority fuel tax” etc? Are the fees for amenity services specifically allocated to this account or is this one amalgamated fund that is divided up by some kind of % across lots of categories?

Are there any ongoing establishment/improvement costs for the Waihinga Centre? What are the expected ongoing income and expenses of the Town Hall/Waihinga Centre?

Who owns the Golf Course land?

The results from “Measuring service deliver performance” would indicate that these are areas where the Council is providing a high level of service apart from Town Hall.

AMENITIES	15/16	16/17	17/18	
Users satisfied with parks and reserves	94	94	<b>88%</b>	<b>DOWN</b>
Ratepayers and residents are satisfied with Council playgrounds	82	82	<b>78%</b>	<b>DOWN</b>
Council playground equipment that meets national standards	93	95	<b>100%</b>	<b>UP</b>
Council pools comply with NZ swimming pool water testing standards	92	92	<b>90%</b>	<b>DOWN</b>
Ratepayers and residents satisfaction with Council swimming pools	61	61	<b>73%</b>	<b>UP</b>
Occupancy of pensioner housing	99	98	<b>94%</b>	<b>DOWN</b>
Ratepayers and residents satisfied with town halls	74	74	<b>71%</b>	<b>DOWN</b>
Ratepayers and residents satisfied with public toilet facilities	85	85	<b>87%</b>	<b>UP</b>
Taking programmes out into the community and providing a wide variety of programmes in the library	31	25	<b>27</b>	<b>UP</b>
% of ratepayers and residents satisfied with libraries	91	91	<b>90%</b>	<b>DOWN</b>
Council maintains and updates Reserve Management Plans as required	Y		<b>N/A</b>	

#### LAND TRANSPORT

Projects for 2019/20

- implement cycle strategy - where is the cycle strategy documented, I can't find it online on the website? What funding is allocated to cycle strategy?
- Complete annual seal extension, reseal and re-metaling programmes – this seems to be the same every year and yet the comments made at the public meeting and the low level of satisfaction from ratepayers in the survey might indicate that the programme could be improved some, how is the Council going to prioritise and communicate and get better understanding of the roading priorities to serve the community best?
- renew and extend footpaths – this seems to be a project every year and yet the service results show that ratepayers are getting increasingly dissatisfied with footpaths and the amount of area served by footpaths is decreasing. What changes to past strategy is the Council undertaking to



ensure that the work completed in 2019/20 is most the effective use of the funding and serves the community the best?

The results from “Measuring service deliver performance” would indicate that perception of the Council performance is decreasing while they are achieving the practical aspects which indicates a need for a strategy to listen to ratepayers.

LAND TRANSPORT				
	15/16	16/17	17/18	
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	96/99	96/99	<b>97%</b>	<b>SAME</b>
Ratepayers and residents fairly/very satisfied with the roads	73	73	<b>68%</b>	<b>DOWN</b>
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100	100	<b>100%</b>	<b>SAME</b>
The pavement condition index as measured by the NZTA pavement integrity index	93	93	<b>97.5%</b>	<b>UP</b>
The number of crashes causing injuries is reduced	27	Y	<b>12</b>	
The change in the number of fatalities and serious injury crashes on the local road network	3	9	<b>7</b>	<b>DOWN</b>
Ratepayers and residents are satisfied with footpaths in the district	63	63	<b>62%</b>	<b>DOWN</b>
Availability of footpaths on at least one side of the road down the whole street	86	86	<b>72%</b>	<b>DOWN</b>
Footpath Condition rating 95% compliant with SWDC AMP Standard Completed	-	-	<b>87%</b>	<b>DOWN</b>
The % of customer service requests relating to roads and footpaths responded to within 48 hours	86	79	<b>67%</b>	<b>DOWN</b>
Meet annual plan footpath targets as set by Community Boards	Y	Y	<b>Y</b>	<b>SAME</b>

#### WATER SUPPLY

Greytown Featherston Waiohine. The last sentence says “This work is proposed to be completed by the end of June 2016” This does not make sense for a 2019/20 plan.

Projects for 2019/20

- Given the water supply has not complied with MOH standards in past years it might be an appropriate project for compliance in 2019/20 but is not noted as such, is it not possible?

WATER SUPPLY				
	15/16	16/17	17/18	
Water supply systems comply with Ministry of Health Protozoal Drinking Water Standards guidelines 2008	N	N	<b>N</b>	

#### WASTE WATER

Projects for 2019/20



- Given this is an area of such community interest a little more detail of the projects for 2019/20 would be useful

Thank you.

Daphne Geisler



## --Personal Details--

Name: V Alexander

Ratepayer: Urban

Do you want to speak to your submission? Yes

Speaking preference: Wed 29 May

Organisation:

## --Discussion Topic 1--

Which of the proposed options for reducing library services fees and charges do you agree with (see page 3) : Option 3 -

Removal of: fees as per Option 2, plus removal of overdue fees for adults

## --Discussion Topic 2--

Do you agree with extending the pool opening hours? Yes

Do you agree with the proposed new opening hours as set out (page 4)?

If no, would you like the opening hours to be:

Comment:

## --Discussion Topic 3--

Do you agree with ratepayers contributing to the cost of senior housing? No

If no, how do you propose we cover the costs in future?

Council has advised (Featherston Community Consultation Meeting 30 April 2019 Q&A) that rents for senior housing would need to average \$162.00 per week to break even. Over the 14 units in Featherston that would equate to a rental income of \$2,268.00 per week if \$162pw rent was charged.

Currently the Featherston rents are between \$83 and \$98 per week, depending upon whether the unit is a single or a double. The proposed increase is to \$95-\$115 per week. That leaves a shortfall of \$67pw for the 6 single units and \$47pw for the 8 doubles which equates to a shortfall of \$778 per week, or \$40,456 per year WHICH RATEPAYERS ARE FUNDING. And this \$40,456 figure does not include allowance for the costs of future upgrades to meet new government standards.

The ratepayer-funded \$40,456 figure penalises other superannuants living in their own homes, on the same incomes, who have additional outgoings to cover, eg rates and insurance.

If no, how do we fund future upgrades required to meet new government standards?

All agreements signed with council tenants must include a proviso for rents to be increased at 6 monthly intervals to bring them up to the \$162pw figure. The double units should be proportionately more than \$162. The market rent for Carterton/South Wairarapa for the period 1 Nov 2018-30 April 2019 (Tenancy Services website) is shown as between \$330 and \$380 per week, although it is not shown



whether these are units or houses. If we take the lowest figure of \$330, even if this is for a low quality 3-bedroom house, it will be seen that this figure is still considerably higher than the \$95-\$115 to which Council are proposing to raise the Burling and Matthews flats rents.

Six of the Burling units are bedsits, which command a lower rent, while the remaining 2 Burling and the 6 Mathews are doubles, but this still does not indicate that a rent of between \$95 and \$115 per week is a fair and reasonable figure.

The Burling flats are old (1971), very tired, and definitely not worth the cost of bringing them up to the new Government standard. They are cramped and will need significantly more maintenance over the next few years.

Solution: As each flat becomes vacant, it should not be re-let, but should be made untenable (remove internal items, board up etc) Once all 8 are empty they should be demolished.

The Mathews flats are slightly younger (1986). These should be appraised by an expert (outside advice, NOT in-house) to determine whether these are worth maintaining.

As a Registered Community Housing provider SWDC has until 1 July 2023 to comply with the new set standards.

If rents are increased by a minimum of \$10 per week at 6 monthly intervals, OR \$20 annually, the break even figure of \$162pw will be met and slightly exceeded in 2023. However, by that time the break even figure will be even higher, so rent increases should continue at 6/12 monthly intervals.

HOWEVER - if a new tenant is accepted into the flats, the break even rent plus a margin should be charged as of the time the tenancy commences.

--Discussion Topic 4--

Do you agree that more money should be spent on footpath upgrades in our three towns?

Are you prepared to pay increased rates to fund this?

If no, would you agree that a greater or lesser amount should be allocated to footpath maintenance funded from rates?

(please explain below):

--And, if you had to choose...--

Which of the four initiatives would you like to see implemented the most?

- Reduction in library charges:
- Extended pool opening hours:
- Change in funding for (subsidising houses for seniors): 1
- Extra footpath maintenance:

Or none of the above:



--Fees and Charges--

Please provide your feedback on the proposed changes to fees and charges:

It is Central Government's responsibility, NOT local council's, to provide pensioner flats. Housing should not be a core function of local council.

However, if council feels that they need to keep the Burling and Mathews flats, then a realistic rent must be charged so that these do not become a burden on ratepayers.

Rent should cover the running and maintenance plus emergency expenses.

A figure of \$200 per week at today's costs is a more realistic rent.

--General--

Any other comments/proposals?

Do you have a document you want to upload?

The results of this submission may be viewed at:

<http://www.swdc.govt.nz/node/1240/submission/1353>



## --Personal Details--

Name: Chris Webley

Ratepayer: Urban

Do you want to speak to your submission? Yes

Speaking preference:

Organisation:

## --Discussion Topic 1--

Which of the proposed options for reducing library services fees and charges do you agree with (see page 3) : Option 1 - Status quo

## --Discussion Topic 2--

Do you agree with extending the pool opening hours? No

Do you agree with the proposed new opening hours as set out (page 4)? No

If no, would you like the opening hours to be:

Comment:

## --Discussion Topic 3--

Do you agree with ratepayers contributing to the cost of senior housing? Yes

If no, how do you propose we cover the costs in future?

If no, how do we fund future upgrades required to meet new government standards?

## --Discussion Topic 4--

Do you agree that more money should be spent on footpath upgrades in our three towns? No

Are you prepared to pay increased rates to fund this? No

If no, would you agree that a greater or lesser amount should be allocated to footpath maintenance funded from rates?

(please explain below):

## --And, if you had to choose...--

Which of the four initiatives would you like to see implemented the most?

- Reduction in library charges: 3

- Extended pool opening hours: 4

- Change in funding for (subsidising houses for seniors): 1

- Extra footpath maintenance: 2

Or none of the above:

## --Fees and Charges--

Please provide your feedback on the proposed changes to fees and charges:



--General--

Any other comments/proposals?

Considine Park:

Please support the investigation into developing a bike track on Considine Park for the purpose of teaching local school children to ride. (a member of the public has raised this with a councilor in the past but was confused with a BMX track).

The park was gifted for the children of Martinborough. It has, until recently, been primarily used by the Pony Club under a license to occupy (with conditions). Last year a cricket pitch was established for junior and senior games. Both of these activities are seasonal and are enjoyed by a small group of people. Learning to ride a bicycle encourages fitness, a healthy means of travel (for human and planet) and confidence.

In addition, any funds received from parking on council land at MB Fair days should be returned to the Considine Park development fund.

Do you have a document you want to upload?

The results of this submission may be viewed at:

<http://www.swdc.govt.nz/node/1240/submission/1351>





# Featherston Heritage Complex Society Inc.

Founded in 1992

Corner Lyon and Fitzherbert Streets  
P O Box 71  
FEATHERSTON 5740

Email: featherstonheritage@gmail.com  
Facebook: Featherston Heritage Museum  
Phone: 021 263 9403 Elsa Kelly Secretary

5 June 2019

South Wairarapa District Council  
P O Box 6  
Martinborough 5741

Dear Suzanne

Please find attached the Featherston Heritage Complex Society Inc completed application form for the 2019/2020 Annual Plan Grant.

We are requesting a grant of \$4000.00 to help cover the museum's yearly expenses.

If you have any questions about our application, please contact Elsa at featherstonheritage@gmail.com.

Yours sincerely

A handwritten signature in black ink, appearing to be 'E.K.' or similar, written in a cursive style.

Elsa Kelly  
Secretary  
Featherston Heritage Complex Society Inc





## South Wairarapa District Council

### Annual Plan 2019/20

## Grant Application Form

**Submit to: [ap@swdc.govt.nz](mailto:ap@swdc.govt.nz) before 4 pm, 8 May 2019**

### 1. ORGANISATION DETAILS

<b>Name of organisation:</b> Featherston Heritage Complex Society Incorporated
<b>Physical address:</b>
Corner of Lyon and Fitzherbert Streets
Featherston 5710

<b>Postal address:</b>
P O Box 71
Featherston 5740

<b>Contact Person:</b> Elsa Kelly	<b>Phone No (Day):</b> 021 263 9403
<b>Email:</b> <a href="mailto:kellyelsam@gmail.com">kellyelsam@gmail.com</a>	<b>Mobile No:</b> 021 263 9403
	<b>Phone No (After hours):</b> 021 263 9403

<b>Funding Criteria</b> Council has approximately \$75,000 available for youth focused projects and \$170,000 available for community grants.	
Please select the category that is the project's main focus (mark with an X)	
<b>Youth Grant</b>	
<b>Community Grant</b>	X



**When was the organisation formed and what are its aims and objectives?** The museum was formed in 1991 as part of the "Wake Up Featherston" project. The purpose of the Featherston Heritage Complex Society Inc (FHCSI) is to collect, research, preserve, exhibit and interpret a collection of historical artefacts and archival material pertaining to the historical, cultural and social heritage of the town ship of Featherston and the surrounding districts. In particular, those relating to the Featherston WWI Military Training Camp and the Featherston WWII Japanese POW Camp. To act as the Guardian of the 1932 Model A Ford Fire Engine, and firefighting memorabilia pertaining to the Featherston Volunteer Fire Brigade.

<b>Total number of members in your organisation?</b>	68
<b>How many full-time equivalent people work in your organisation?</b>	0
<b>How many volunteers work in your organisation?</b>	20
<b>Date of last AGM?</b>	20 October 2018
<b>Are you GST registered? Y/N</b>	<b>GST No:</b> N/A

<b>Officers of organisation</b>	
<b>Chair:</b> Adrienne Staples	<b>Phone No:</b> 027 446 8060
<b>Secretary:</b> Elsa Kelly	<b>Phone No:</b> 021 263 9403
<b>Treasurer:</b> Lesley Wardle	<b>Phone No:</b> 027 867 3757

## 2. PROJECT OVERVIEW

**Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

- To help cover Featherston Heritage Complex Society Inc yearly expenses
- Insurance costs - \$1,128.38
- Internet and phone costs at an amount of \$94.95 per month for 12 months - \$1,139.40
- Yearly rental of land the museum situated on - \$200.00
- Fire Watch and Securitel costs to meet compliance - \$400.00
- Power costs at an average amount of \$100.00 per months for 12 months - \$1,200.00
- Printing and Stationery costs, on average \$50.00 per month for 12 months - \$600.00

So total yearly costs of \$4,667.78

**Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?**

We have these yearly expenses ongoing for each year. Our financial year runs from 1



August to 31 July of the next year. We are applying to cover our expenses for the period 1 August 2019 to 31 July 2020.

**Why should South Wairarapa District Council (SWDC) support this project/event?**

The FHCSI supports and promotes international ties Featherston and the South Wairarapa District Council have with Messines, Belgium; Chor Farmer in Japan, and Cowra POW Camp in Australia. The FHCSI encourages interest from schools and community groups like Palmerston North Probus and Featherston Wisdom and Wellbeing Group. It liaises with other Featherston community groups like the Featherston Commemorates Group, Featherston RSA, the Featherston Anzac Club and the Featherston Camp Sculpture Trust. We also liaise with other likeminded organisations like Wairarapa Archives, Aratoi Museum and likeminded individuals like Allan Honey, Neil Frances, Mark Pacey and Assoc. Professor Richard Bullen of Canterbury University.

**Who will benefit from these funds and in what way?**

The FHSCI, Featherston and the organisations we mentioned previously plus the general public of New Zealand will be able to benefit from these funds as we will be able to concentrate on providing further research help, better exhibits and display information. The FHCSI has funds in its bank accounts to meet the ongoing maintenance costs that we are incurring due to the fixing and updating of electrical, plumbing, roofing and spouting that is occurring from the age of the building and the absence of a previous building maintenance plan. Therefore, with this grant funding our yearly expenses would not be added to these costs.

**Would you like to speak in support of your application at a meeting of the South Wairarapa District Council? YES**

*Submission hearings will be held on 14 & 15 May 2018 at the Council Chambers, Martinborough*

**3. FINANCIALS**

<b>Funding requirements</b>	
<b>Total cost of project</b>	\$4,667.68
<b>Your organisation's contribution</b>	\$667.68
<b>Other outside funding (please supply brief details)</b>	N/A
<b>Amount applied for in this application</b>	\$4,000.00
<b>Shortfall (please provide brief details of how will balance be found)</b>	Entry fees, membership fees, donations, ticket sales from concerts and raffles
<b>Project income (if applicable), e.g. generated from sales to public</b>	N/A
<b>Is organisation a registered charity?</b>	Yes/No - YES
<b>Have you applied to SWDC for funding before?</b>	Yes/No - YES



If yes, when, for what purpose and how much was granted?	\$2,000.00 granted at 2018/2019 Long Term Plan
Are you GST Registered	Yes/No - NO

Bank account details (required for non GST registered applications only)	
Name of bank:	Kiwibank, 7 Waterloo Quay, Wellington
Account name:	Fstn Heritage Complex Society Inc
Account No:	38 9000 - 0581993 - 03

#### 4. Declarations


We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within two months of the project being completed.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<b>Signatory One</b>	<b>Signatory Two</b>
Signed: 	Signed: 
Full name: Elsa Kelly	Full name: Lesley Ruth Joan Wardle
Designation: Secretary	Designation: Treasurer
Date: 6/5/2019	Date: 6/5/2019

Supporting documentation required for this application



## **South Wairarapa District Council 2019/20 Annual Plan Grant Application**

### **Conditions of Grant:**

#### **Residential eligibility:**

- Organisations, Charitable Trusts and Incorporated Societies must currently operate within South Wairarapa or have a broader Wairarapa-wide benefit.

#### **Application forms:**

- Will be accepted either in electronic or hard copy form.
- A separate application must be made for each project or event.

#### **Annual grant:**

- All applications are considered by the South Wairarapa District Council and awarded at their discretion and on the merits of each project for the greater wellbeing of the South Wairarapa community.
- There is no maximum amount for any one grant, however, the SWDC's resources are limited and funding support is not guaranteed on an on-going basis.
- Applicants will need to re-apply each year for consideration of funding to continue.
- There is a 12-month time limit for uplifting the funds from the date of notification of approval.
- After 12 months, if funds have not been uplifted the grant will be rescinded and a new application must be completed and submitted for consideration.
- Unused funds must be returned to SWDC.

#### **Supporting material:**

- Organisations are required to provide copies of their most recent annual report and financial statements that have either been audited or reviewed by a suitably qualified person.
- Within two months of completion of the project or event, applicants are required to send to the SWDC a completed Grant Accountability form.

#### **Payments:**

- GST registered applicants must provide a tax invoice to enable the grant to be paid
- Grants will be paid directly into the applicant organisation's designated bank account.
- SWDC may request receipted accounts as evidence of payment in advance of release of this grant.

**Please return the completed by 4.00 pm on Wednesday 8 May 2018 to:**

South Wairarapa District Council  
PO Box 6  
Martinborough 5741  
Or email: [ap@swdc.govt.nz](mailto:ap@swdc.govt.nz)



<ul style="list-style-type: none"><li>• Most recent annual accounts including notes and review/audit report.</li></ul>	<input checked="" type="radio"/>	
<ul style="list-style-type: none"><li>• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)</li></ul>	<input type="radio"/>	



School of Humanities and Creative Arts

College of Arts

Tel: +64 3 364 2987 ext. 6104 / or ext. 6883, Fax: +64 3 364 2364

[www.arts.canterbury.ac.nz/haca](http://www.arts.canterbury.ac.nz/haca)



9 April 2019


To whom it may concern

I wish to record my full support for this funding application for essential work to be carried out by the Featherston Heritage Museum.

The Museum is the guardian of taonga which tell the story of the World War I Featherston training camp, and the World War II Japanese POW camp. These camps (which shared the same site) were unique in New Zealand, and the Japanese camp was the first of its kind in the Commonwealth. Their history absolutely is central to the history of New Zealand, and its relations with the world.

The Featherston Heritage Museum, run by volunteers, does an outstanding job of telling this history through object displays and information panels. As New Zealand's place in the world changes and matures over time, the museum's importance in telling fascinating aspects of the two world wars on the home front will become more and more evident. Regular visits by school groups ensures that many young New Zealanders are made aware of this history. The museum deserves to be supported in its work of caring for the great treasures from our shared past, and telling their stories.

Yours faithfully



Richard Bullen (Associate Professor Art History)





**OFFICE OF THE MAYOR**  
**VIV NAPIER**  
**P: (06) 306 9611**  
**M: 021 499 764**  
**E: [themayor@swdc.govt.nz](mailto:themayor@swdc.govt.nz)**

8 May 2019

**To Whom It May Concern**

I write in support of the funding application for Featherston Heritage Museum Complex Society Inc (the Heritage Museum). The Heritage Museum is an integral part of the Featherston community being situated on the corner of Fitzherbert and Lyons Streets, Featherston. It is the owner of the buildings which house a 1932 Featherston Fire Engine and display the role and history of the WWI and WWII Military Camps along with early New Zealand and Featherston exhibits. The Heritage Museum also showcases Featherston's twin city Mesen (Messines) by displaying objects which tell the story of bravery and comradeship which are commemorated annually in both Belgium and New Zealand.

Two years ago, the Complex underwent a major refurbishment courtesy of the television programme 'Heritage Rescue'. It now boasts modern style display panels and is embracing technology to tell its story to all age groups. It regularly receives positive reviews on Facebook and Trip Advisor. The Museum is staffed by volunteers and relies heavily on their support to keep running.

The Heritage Museum is applying for funding to cover the base requirements of running the complex and to promote its 2019 programme

The South Wairarapa District Council fully supports the applications for funding to repair and maintain the museum which is a community asset not only for the Heritage Museum but also the Featherston community. It also supports application for funding.

Viv Napier  
**MAYOR**





**South Wairarapa District Council**  
**Annual Plan 2019/20**  
**Grant Application Form**

**Submit to: [ap@swdc.govt.nz](mailto:ap@swdc.govt.nz) before 4 pm, 8 May 2019**

**1. ORGANISATION DETAILS**

<b>Name of organisation:</b> Connecting Communities Wairarapa
<b>Physical address:</b>
41 Perry St
Masterton 5810

<b>Postal address:</b> as per physical address

<b>Contact Person:</b> Glenda Seville	<b>Phone No (Day):</b>
<b>Email:</b> <a href="mailto:glenda@connectingcommunities.org.nz">glenda@connectingcommunities.org.nz</a>	<b>Mobile No:</b> 021 308 719
	<b>Phone No (After hours):</b>

<b>Funding Criteria</b> Council has approximately \$75,000 available for youth focused projects and \$170,000 available for community grants.	
Please select the category that is the project's main focus (mark with an X)	
<b>Youth Grant</b>	
<b>Community Grant</b>	X

<b>When was the organisation formed and what are its aims and objectives?</b>
Connecting Communities Wairarapa (CCW) was first established in 1995 (as Masterton Safe and Healthy Community Council), following recognition that while some Masterton communities thrived, others were falling behind. The organisations main task was to co-ordinate a network of



support services and initiatives to help strengthen individuals, and their neighbourhoods, to enable them to live well – and to do so independently.

Connecting Communities Wairarapa now operates a range of community-led initiatives and social services focused on increasing the well-being of our people and our community.

We have two teams: Social Services (budgeting, life skills, sustaining tenancies, strengthening families) and Development (community and youth development, neighbourhood support).

Our key areas of focus are:

- Resilient, connected communities
- The engagement and development of local youth through targeted initiatives and Youth Council
- Reducing poverty-related harm through budgeting, life skills, sustainable tenancies, healthy homes and access to agencies that ensure all the needs of our clients are met
- Offering a multi-agency, strengths-based social approach to our clients to create a sustainable reduction of poverty-related harm.

<b>Total number of members in your organisation?</b>	10
<b>How many full-time equivalent people work in your organisation?</b>	8.5 FTE
<b>How many volunteers work in your organisation?</b>	5
<b>Date of last AGM?</b>	1 March 2018
<b>Are you GST registered? Y</b>	<b>GST No:</b> 106-097-319

<b>Officers of organisation</b>	
<b>Chair:</b> Peter McNeur	<b>Phone No:</b> 027 222 7690
<b>Secretary:</b>	<b>Phone No:</b>
<b>Treasurer:</b>	<b>Phone No:</b>



## 2. PROJECT OVERVIEW

**Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

**1. To pay the rent for an office in the Featherston Community Centre.**

This will enable Connecting Communities to

- Continue the accessibility of their social services programmes (Building Financial Capabilities, Life Skills, Strengthening Families, sustaining tenancies) to South Wairarapa residents and create a link to other Wairarapa social agencies that are based in Masterton, ie Work and Income
- Connect with other agencies and local South Wairarapa initiatives, including community-led development that will enable collaboration
- Provide the South Wairarapa Neighbourhood Support Co-ordinator with an office to create a strong link to the South Wairarapa community.

**2. To place a Social Services co-ordinator dedicated to South Wairarapa residents at the Community Centre for a minimum of 16 hours per week.**

To achieve the best outcomes for our clients we have created a Social Services Team and employ Social Services Co-ordinators who work across all our programmes with each client.

These programmes include 1:1 financial mentorship through our Building Financial Capabilities and Life Skills programme, Money Mates workshops, partnering with Emerge Aotearoa to support the work with their transitional housing tenants to enable sustainable tenancies and co-ordinate Strengthening Families, with the objective of reducing the harm caused by poverty and hardship in our community.

Our approach gives our coordinators the opportunity to get to know and understand the people we are working with so that we can ensure all assistance is well co-ordinated for that family.

With every client we see, we identify all the needs they have and connect them with other agencies as required. Being based in South Wairarapa helps us create a vital link between South Wairarapa residents and the many Wairarapa agencies that are based in Masterton.

It is imperative that we make these services, and the agencies we connect with, more accessible to South Wairarapa residents.

**Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?**

We would like the funds to cover a full financial year, starting 1 July 2019, and for multi-year funding to be considered.

**Why should South Wairarapa District Council (SWDC) support this project/event?**

Our social services programmes offer a multi-agency, co-ordinated service and in all cases, a strengths-based approach. Genuine accessibility to these services directly contributes to the community outcomes, particularly 'healthy and economically secure people' and 'vibrant and strong communities'.

With the increase in the number of clients, workshop participants and collaboration with other local services, the Connecting Communities Social Services team feels that the community has



shown there is a need to continue this support in South Wairarapa. This is particularly relevant, at this present point in time, due to the recently announced relocation of Family Works to Masterton.

**Who will benefit from these funds and in what way?**

Those facing harm caused by poverty and hardship and those who lack the basic life skills to live well. We work on a practical level to alleviate the key drivers of poverty – giving our clients financial skills and tools to manage their money, including helping them navigate any issues they face or other organisations they need to work with; life skills; food and housing affordability / sustainable tenancies.

We are able to work with clients to a high level; liaising directly with Work and Income, Oranga Tamariki, working as a Strengthening Families lead agent, attending court appearances, engaging other agencies and working with clients until all their needs are met.

RentWise is a new workshop that we brought to South Wairarapa in March this year. Connecting Communities Wairarapa developed RentWise workshops in 2018 with funds received through Trust House.

There are four key objectives:

- Provide practical skills and knowledge to ensure a sustainable tenancy, including home maintenance and financial literacy
- Increase knowledge of tenant’s rights and responsibilities, including where to go to for help
- Provide practical skills and knowledge to ensure a warmer, dryer and healthier home
- Identify participants who need other support services and enable connections with them

RentWise and the other life skills workshops that we deliver (such as Zero Waste cooking and Money Mates) are open to everyone in the community.

**Would you like to speak in support of your application at a meeting of the South Wairarapa District Council?** Yes/~~No~~

*Submission hearings will be held on 14 & 15 May 2018 at the Council Chambers, Martinborough*

**3. FINANCIALS**

<b>Funding requirements</b>	
Total cost of project	\$ 29,460.00
Your organisation’s contribution	\$ 12,650.00
Other outside funding (please supply brief details)	\$ n/a
Amount applied for in this application	\$16,810.00
Shortfall (please provide brief details of how will balance be found)	\$ 0



Project income (if applicable), e.g. generated from sales to public	\$ n/a
Is organisation a registered charity?	Yes
Have you applied to SWDC for funding before?	Yes
If yes, when, for what purpose and how much was granted?	In F2019 we received \$24,000 for SW NS Coordinator, South Wai Social Services (including office space) and youth development. We received funding in F2016, F2017 and F2018 to employ a SW Neighbourhood Support Coordinator, for \$14,000 per year. It is my understanding that we have received funds in the past to support SW youth to be involved in Wairarapa Youth Council.
Are you GST Registered	Yes

<b>Bank account details (required for non GST registered applications only)</b>	
Name of bank:	ASB
Account name:	Connecting Communities Wairarapa
Account No:	12-3290-0004408-00

#### 4. Declarations

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993

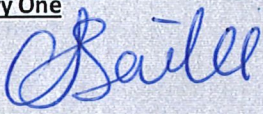
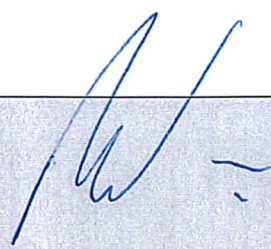
The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within two months of the project being completed.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.





<b>Signatory One</b>	<b>Signatory Two</b>
Signed: 	Signed: 
Full name: Glenda Seville	Full name: Peter McNeur
Designation: Acting General Manager	Designation: Chairperson
Date: 8 <sup>th</sup> May 2019	Date: 8 <sup>th</sup> May 2019

<b>Supporting documentation required for this application</b>	
<ul style="list-style-type: none"> <li>• Most recent annual accounts including notes and review/audit report.</li> <li>• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)</li> </ul>	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>





# SUBMISSION

TELEPHONE 0800 327 646 | WEBSITE [WWW.FEDFARM.ORG.NZ](http://WWW.FEDFARM.ORG.NZ)

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To: South Wairarapa District Council

Submission on: **Draft Annual Plan 2019-2020**

Date: 8 May 2019

Submission by: Wairarapa Federated Farmers

**WILLIAM BEETHAM**

WAIRARAPA PROVINCIAL PRESIDENT

Federated Farmers of New Zealand

P 0276 000777

E [waifedsresident@gmail.com](mailto:waifedsresident@gmail.com)

Address for service: **RHEA DASENT**

SENIOR POLICY ADVISOR

Federated Farmers of New Zealand

PO Box 715, Wellington 4160

P 021 501 817

E [rdasent@fedfarm.org.nz](mailto:rdasent@fedfarm.org.nz)

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Wairarapa Federated Farmers welcomes this chance to submit on the South Wairarapa District Council Draft Annual Plan 2019-2020.

We acknowledge any submissions made by individual members of Federated Farmers.

We wish to speak to our submission.



## SUMMARY

1. That impounding fees are increased, as opposed to dog registration fees, to ensure the irresponsible dog owners who generate the costs are paying for them.
2. Federated Farmers prefers the shared dog pound option with Carterton District, so long as this reduces costs for both councils rather than exacerbating costs.
3. If the Council decides to drop library borrowing fees, that the extra \$15,000 needed is funded from a uniform charge, so that ratepayers are contributing an equal amount for the equal opportunity to use the libraries.
4. That the funding source for libraries is shifted off the General Rate, and onto the Uniform Annual General Charge instead, to reflect that ratepayers benefit from the library is not determined by their property value.
5. That the footpath maintenance budget is only increased if the extra funding is added to the urban Amenities uniform targeted rate.
6. That a hybrid road funding model is investigated, consisting of a targeted uniform charge as an equal amount paid by all ratepayers in the district, as well as the general rate applied with the existing differentials.

## DOG CONTROL

Last year Federated Farmers praised the Council for having competitive dog registration fees compared to neighbouring east coast councils.

However the [draft Annual Plan](#) proposes that dog registration fees be increased in the Appendices, page 104. The fee for a desexed rural dog will be increasing from \$42 to \$43, and a team of 10 dogs increasing from \$210 to \$215.

Instead of increasing dog registration fees, Federated Farmers suggests that impounding fees be increased. This places the burden of pound cost recovery onto irresponsible dog owners, rather than responsible owners.

A Federated Farmers member requested dog control statistics from the Council and found that in the year 1 July 2017 to 30 June 2018, a total of 103 impounds occurred. Of these, 75 were picked up in an urban area (being 75% of the impounds) 26 were picked up rurally (being 25%) and only 2 dogs were working dogs (2%)

<b>Dogs impounded from 1 July 2017 to 30 June 2018</b>		
<b>Area</b>	<b>Total impounded</b>	<b>Origin of dog</b>
Featherston	61	51 urban 9 rural 1 working
Greytown	15	8 urban 6 rural 1 working
Martinborough	27	16 urban 11 rural

From June 2018 up until April 18 this year, 79 dogs have been impounded. Of these dogs, 54 were picked up in urban areas (being 68%) 18 from rural areas (being 22%) and 7 were working dogs (9%)

<b>Dogs impounded from 1 July 2018 to 18 April 2019.</b>		
<b>Area</b>	<b>Total impounded</b>	<b>Origin of dog</b>
Featherston	47	35 urban 9 rural 3 working
Greytown	16	8 urban 6 rural 2 working
Martinborough	17	11 urban 4 rural 2 working

We are disappointed to see that working dogs impoundings have been rising, and will be reminding our members to control their dogs better.

The owners of each of these impounded dogs should be paying \$25 per day for feeding and \$80 for the first impounding, increasing to \$170 for second impounding, and if they really can't control their dog \$265 for the third. For the previous 12 months, the 103 impoundings would have collected \$8,240 (not including dog tucker) if it was the first time around for all those dogs.

In a recent Council Agenda report (Agenda Item C6, 20 February 2019) the pound options are discussed, with staff recommending a budget of \$150,000 to \$250,000. Farmers wish that their budgets had a \$100,000 range! The costs for the dog pound have bounced around a lot in the last few years: from \$120k in the previous Annual Plan; the agenda report suggesting \$150k to \$250k; and this Annual Plan budgeting \$100k.

As we have mentioned in our previous submissions, we expect that the public benefit aspect of the Pound should not be funded solely by the rural general rate, as this lets urban ratepayers off the hook and also creates a discrepancy between rural ratepayers because of their differing land value.

Even using the General Rate will create undesirable discrepancies. Looking at this year's example properties for General Rate contributions, an average Featherston residential ratepayer will contribute only \$250 towards the General Rate, whereas an average rural dairy farmer will contribute \$5,036, and the dairy farmer might not even have any dogs.

A uniform charge that every ratepayer in the district contributes the same amount to is the only way to go. This will reflect the equal public benefit everyone receives by having a pound, with the rest paid by dog registrations and impounding fees.

**Recommendations:**

1. That impounding fees are increased, as opposed to dog registration fees, to ensure the irresponsible dog owners who generate the costs are paying for them.
2. Federated Farmers prefers the shared dog pound option with Carterton District, so long as this reduces costs for both councils rather than exacerbating costs.



## LIBRARY

One of the discussion topics in the Consultation Document is a reduction in library charges.

Federated Farmers suggests that the rating mechanism used to fund libraries if charges are dropped, is an important aspect.

Federated Farmers prefers libraries to be funded by a uniform charge, and not property-value general rates. This is because the public benefit aspect of the library is equal for all ratepayers, and not linked to their property value, and therefore all ratepayers should pay the same amount.

The Revenue and Financing Policy of the 2018-2028 Long Term Plan on page 97 reveals that libraries are funded by the general rate, fees and charges.

If library charges are removed and the cost funded solely by rates, then the library will solely be funded by the general rate, which means ratepayers with higher land values will be paying more than those with lower values, despite having equal access and opportunity to visit the library.

The Revenue and Financing Policy shows that private benefit is around 30-40% and public benefit is 60-70%. Presumably the borrowing fees paid for the private benefit aspect, and the rates for the public benefit aspect. The Revenue and Funding Policy does not say that people with higher value properties benefit more and should pay more. In reality, public benefit is spread equally and every one benefits the same.

Page 3 of the [Consultation Document](#) says that extra \$15,000 would be needed from rates if the fees were removed. With around 6,898 properties in the District (which is how many properties QV assessed during its 2017 revaluations) the extra \$15,000 would only cost \$2.17 per property, and this could be added to the UAGC. Even better, the whole funding source for the library could be shifted off the General Rate and onto the UAGC instead to reflect that the public benefit is evenly spread and so everyone should pay the same.

In the sample rates section, the What You Get For Your Rates bar graphs on pages 18 and 19 of the [Supporting Document](#), show that *on average* the urban and rural ratepayer both contribute \$1.89 to libraries. In reality, being a general rate each individual ratepayers contribution will vary depending on their property value. But why not make it a flat fee of \$1.89 per SUIP, given that's what it averages out to be? This can easily be added to the UAGC.

### Recommendations:

3. If the Council decides to drop library borrowing fees, that the extra \$15,000 needed is funded from a uniform charge, so that ratepayers are contributing an equal amount for the equal opportunity to use the libraries.
4. That the funding source for libraries is shifted off the General Rate, and onto the Uniform Annual General Charge instead, to reflect that ratepayers benefit from the library is not determined by their property value.

## FOOTPATH MAINTENANCE

Footpath Maintenance is Topic 4 in the Consultation Document.

Looking back at previous Annual Plans, Federated Farmers sees a pattern emerging, of road funding being directed more and more towards urban footpaths.

This year the proposal is to double the maintenance budget for footpath maintenance. Federated Farmers would be accepting of this, if it was urban ratepayers paying for their own footpaths. However as it stands, farmers already pay the lion's share for the total roading budget.

The question posed in the Annual Plan is "would you be prepared to pay this 2.68% increase in rates?" It is easy for a ratepayer who only pays a General Rate contribution of \$250 (Featherston residential average) \$387 (Martinborough residential average) or even \$494 (Greytown residential average) to agree to a 2.68% rate increase in dollar terms of \$6.70, \$10 or \$13 respectively. However it is another thing altogether for an average dairy farmer to accept an extra \$135 as a 2.68% increase above their \$5,036 rates bill for 2019-20, and see it go towards urban footpaths instead of rural roads.

One Federated Farmers member paid \$9,526 towards the General Rate last year for one of his properties. A 2.68% increase for this farmer is \$255. Is it fair that he pays \$255 extra towards urban footpaths, when the Featherston resident pays only \$6.70 for footpaths right outside their door?

A solution to this would be for the increased footpath maintenance increase to be added to the urban Amenities uniform targeted rate. This way it is clearly the urban ratepayers paying equally of this service, rather than loading it onto the already uneven General Rate.

This reliance on land value to strike the general rate means that farm properties with high values will be contributing a disproportionate amount compared to a residential property, even with the differential applied. Given the amount of capital that farm ratepayers provide, we would like Council to ensure that rural roads are maintained and upgraded appropriately.

Federated Farmers sympathises that roading is a big cost for provincial councils nation-wide. But there are ways to mitigate the discrepancies and make sure rating for roading is fair. In particular, a hybrid funding model using two rating tools could be extremely useful for South Wairarapa.

The hybrid model will consist of a targeted uniform charge as an equal amount paid by all ratepayers in the district, as well as the general rate applied with the existing differentials.

The uniform charge recognises that roading provides a general benefit that is uniform to all ratepayers; people enjoy roads and footpaths and the connectivity they bring. And the general rate recognises that there is a connection between property value/size and the use of roads, large primary production properties or industrial properties generate heavy truck traffic whereas a residential property doesn't. Both rating tools together mean that private and public benefit is rated for, and addresses unfair discrepancies.

### Recommendations:

5. That the footpath maintenance budget is only increased if the extra funding is added to the urban Amenities uniform targeted rate.



6. That a hybrid road funding model is investigated, consisting of a targeted uniform charge as an equal amount paid by all ratepayers in the district, as well as the general rate applied with the existing differentials.

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Federated Farmers is a not-for-profit primary sector policy and advocacy organisation that represents the majority of farming businesses in New Zealand. Federated Farmers has a long and proud history of representing the interests of New Zealand's farmers.

This submission is representative of member views and reflect the fact that local government rating and spending policies impact on our member's daily lives as farmers and members of local communities.

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Federated Farmers thanks the South Wairarapa District Council for considering our submission to the Draft Annual Plan 2019-20.





## South Wairarapa District Council

### Annual Plan 2019/20

### Grant Application Form

Submit to: [ap@swdc.govt.nz](mailto:ap@swdc.govt.nz) before 4 pm, 8 May 2019

#### 1. ORGANISATION DETAILS

<b>Name of organisation:</b> Volunteering Wairarapa
<b>Physical address:</b>
41 Perry Street
Masterton

<b>Postal address:</b>
41 Perry Street
Masterton

<b>Contact Person:</b> Rowena Stauber	<b>Phone No (Day):</b> 022 5410 480
<b>Email:</b> <a href="mailto:admin@waivc.org.nz">admin@waivc.org.nz</a>	<b>Mobile No:</b>
	<b>Phone No (After hours):</b>

<b>Funding Criteria</b>	
Council has approximately \$75,000 available for youth focused projects and \$170,000 available for community grants.	
Please select the category that is the project's main focus (mark with an X)	
<b>Youth Grant</b>	
<b>Community Grant</b>	<b>x</b>



**When was the organisation formed and what are its aims and objectives?**  
**Volunteering Wairarapa Incorporated Society** was formed in 2017.  
 The aims is to making volunteering easy in Wairarapa.  
 The objectives are to provide connections between people who want to volunteer and organisations or events that need volunteers.  
 By meeting with volunteers face-to-face, we learn why they want to volunteer, what skills they have, where they would like to volunteer and what support to volunteer they may need.  
 This allows us to connect volunteers and roles with opportunities that are likely to have positive results for both the volunteer and organisation.  
 We are looking to have a social impact in Wairarapa – building on community connectedness, providing opportunities for everyone to learn or share skills and help organisations find good people to help them.

<b>Total number of members in your organisation?</b>	<b>450 active volunteers</b>
<b>How many full-time equivalent people work in your organisation?</b>	<b>1.6</b>
<b>How many volunteers work in your organisation?</b>	
<b>Date of last AGM?</b>	<b>27 August 2018</b>
<b>Are you GST registered</b> N	<b>GST No:</b>

<b>Officers of organisation</b>	
<b>Chair: Roger Tweedy</b>	<b>Phone No:02210188140</b>
<b>Secretary: Pauline Coy</b>	<b>Phone No:</b>
<b>Treasurer: Fiona Read</b>	<b>Phone No:0276683237</b>

## **2. PROJECT OVERVIEW**

<p><b>Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):</b></p> <p>To support the operations of Volunteering Wairarapa as we continue to grow throughout the Wairarapa region.</p>
<p><b>Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?</b></p> <p>June 2019-June 2020</p>

<p><b>Why should South Wairarapa District Council (SWDC) support this project/event?</b></p> <p>Over the past year, Volunteering Wairarapa has continued to grow throughout Wairarapa, including through South Wairarapa. We have grown by over 200 volunteers in the past twelve months. And now have 119 community organisations registered. We attend South Wairarapa Community network meetings to keep informed on South Wairarapa community initiatives and build local connections.</p> <p>As well as local community groups we have helped promote and provided volunteer connections to Featherston's booktown 2019.</p> <p>Ministry of Social development and Wairarapa YETE programme refer people through for volunteering experiences</p>
<p><b>Who will benefit from these funds and in what way?</b></p> <p>Volunteering helps to build up individual confidence, skills and social connectedness in the local community.</p> <p>Volunteering also helps ensure that community groups have the people they need to deliver services.</p> <p>With a new initiative on supporting young people to volunteer, Volunteering Wairarapa is looking to empower young people to gain employment and social skills. This will be done by a 'Buddying' initiative. Volunteering Wairarapa will be connecting young volunteers with volunteer buddies who have the experience and skills to help the young people have positive volunteering experiences.</p>
<p><b>Would you like to speak in support of your application at a meeting of the South Wairarapa District Council? Yes</b></p> <p><i>Submission hearings will be held on 14 &amp; 15 May 2018 at the Council Chambers, Martinborough</i></p>

### 3. FINANCIALS

Funding requirements	
Total cost of project	\$75,000
Your organisation's contribution	\$0
Other outside funding (please supply brief details)	Volunteering Wairarapa applies for various grants. Support for volunteering fund; COGS, Wairarapa district councils, and other funds as needed.
Amount applied for in this application	\$5,000
Shortfall (please provide brief details of how will balance be found)	\$



<b>Project income (if applicable), e.g. generated from sales to public</b>	<b>\$ 0</b>
<b>Is organisation a registered charity?</b>	<b>No – volunteer wairarapa is an incorporated society</b>
<b>Have you applied to SWDC for funding before?</b>	<b>No</b>
<b>If yes, when, for what purpose and how much was granted?</b>	
<b>Are you GST Registered</b>	<b>No</b>

<b>Bank account details (required for non GST registered applications only)</b>	
<b>Name of bank:</b>	<b>Westpac</b>
<b>Account name:</b>	Wairarapa Volunteer Centre Incorporated Society
<b>Account No:</b>	03 06870021392 000

#### **4. Declarations**

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

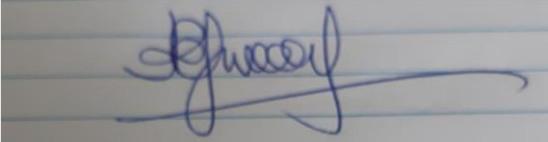
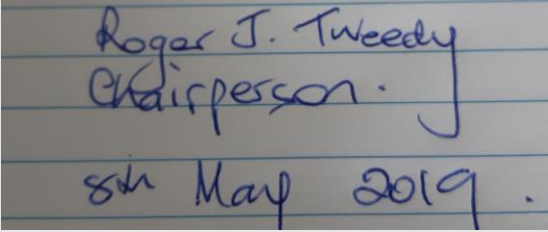
#### **Statement to comply with the Provisions of the Privacy Act 1993**

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### **Authorisation**

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within two months of the project being completed.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.

- All expenditure will be accounted for in the Grant Accountability Form.

<u>Signatory One</u>	<u>Signatory Two</u>
Signed:	Signed: Rowena Stauber
 	
Full name:	Full name: Rowena Stauber
Designation:	Designation: Co- Manager
Date:	Date: 8 May 2019

Supporting documentation required for this application	
<ul style="list-style-type: none"> <li>• Most recent annual accounts including notes and review/audit report. – to be provided</li> </ul>	<input type="radio"/>
<ul style="list-style-type: none"> <li>• Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)</li> </ul>	<input type="radio"/>



## **South Wairarapa District Council 2019/20 Annual Plan Grant Application**

### **Conditions of Grant:**

#### **Residential eligibility:**

- Organisations, Charitable Trusts and Incorporated Societies must currently operate within South Wairarapa or have a broader Wairarapa-wide benefit.

#### **Application forms:**

- Will be accepted either in electronic or hard copy form.
- A separate application must be made for each project or event.

#### **Annual grant:**

- All applications are considered by the South Wairarapa District Council and awarded at their discretion and on the merits of each project for the greater wellbeing of the South Wairarapa community.
- There is no maximum amount for any one grant, however, the SWDC's resources are limited and funding support is not guaranteed on an on-going basis.
- Applicants will need to re-apply each year for consideration of funding to continue.
- There is a 12-month time limit for uplifting the funds from the date of notification of approval.
- After 12 months, if funds have not been uplifted the grant will be rescinded and a new application must be completed and submitted for consideration.
- Unused funds must be returned to SWDC.

#### **Supporting material:**

- Organisations are required to provide copies of their most recent annual report and financial statements that have either been audited or reviewed by a suitably qualified person.
- Within two months of completion of the project or event, applicants are required to send to the SWDC a completed Grant Accountability form.

#### **Payments:**

- GST registered applicants must provide a tax invoice to enable the grant to be paid
- Grants will be paid directly into the applicant organisation's designated bank account.
- SWDC may request receipted accounts as evidence of payment in advance of release of this grant.

**Please return the completed by 4.00 pm on Wednesday 8 May 2018 to:**

South Wairarapa District Council  
PO Box 6  
Martinborough 5741  
Or email: [ap@swdc.govt.nz](mailto:ap@swdc.govt.nz)



**South Wairarapa District Council**  
**Annual Plan 2019/20**  
**Grant Application Form**

Submit to: [ap@swdc.govt.nz](mailto:ap@swdc.govt.nz) before 4 pm, 8 May 2019

**1. ORGANISATION DETAILS**

<b>Name of organisation:</b> Crisis Pregnancy Support Wairarapa Trust
<b>Physical address:</b> 37 Perry Street, Masterton

<b>Postal address:</b> C/- T Gysbertsen
277 Woodside Road, RD 1, Greytown 5794

<b>Contact Person:</b> Tineke Gysbertsen	<b>Phone No (Day):</b>
<b>Email:</b> treasurer@crisispregnancy.nz	<b>Mobile No:</b> 0273321255
	<b>Phone No (After hours):</b>

<b>Funding Criteria</b> Council has approximately \$75,000 available for youth focused projects and \$170,000 available for community grants.	
Please select the category that is the project's main focus (mark with an X)	
<b>Youth Grant</b>	
<b>Community Grant</b>	X



**When was the organisation formed and what are its aims and objectives?**

Crisis Pregnancy Support Wairarapa Trust was formed in May 2017. Our organisation offers a free service to the community that provides reliable care and support for a woman, her partner and whanau, who faces an unexpected pregnancy. Our Support Coordinators, who are all trained health professionals and counsellors, meet with the women to allow them to unpack the issues surrounding the crisis and allow time to make the best decision for them and their baby. Where necessary, practical support would be offered or referrals made to relevant community services.

Total number of members in your organisation?	55
How many full-time equivalent people work in your organisation?	0
How many volunteers work in your organisation?	30
Date of last AGM?	22/05/18
Are you GST registered? <del>Yes</del>	GST No:

<b>Officers of organisation</b>	
Chair: Andreas Leinfellner	Phone No: 0275385969
Secretary: Sharynne Fordyce	Phone No: 0274795807
Treasurer: Tineke Gysbertsen	Phone No: 0273321255

**2. PROJECT OVERVIEW****Specific reason for grant application (e.g. upgrade to facilities/purchase of equipment/one-off event):**

We would like to trial a drop in centre to service the whole Wairarapa community centred around women and their whanau experiencing a crisis pregnancy, needing pregnancy related information and giving support to those who have experienced baby loss of any description.

A place to feel safe, listened to, and cared for. We also plan to run workshops on things such as pregnancy loss, post termination grief, new mums, eco-friendly living, baby food preparation, budgeting, gift making, post pregnancy care especially directed at new mums, to name a few. The centre would work closely with other community services and collaborate with them to best serve the women of the Wairarapa.

This would be in addition to Crisis Pregnancy Support Wairarapa (CPSW) as an additional arm to our organisation.

**Where and when will the activity/event take place or what is the anticipated completion date of the project (please note funds cannot be allocated retrospectively)?**

The centre will likely be based in Masterton, however all women in the Wairarapa will be welcomed free of charge. Working alongside St John's shuttles, women from other parts of the Wairarapa can attend the drop in centre with transport provided for free.

<p><b>Why should South Wairarapa District Council (SWDC) support this project/event?</b>          Currently a centre like we are proposing is not available in the Wairarapa. It would be available to all residents of the Wairarapa.</p>
<p><b>Who will benefit from these funds and in what way?</b>          Our project is specifically aimed at women, their partners and whanau, helping and empowering them by having a range of support people and information to assist them at an often difficult time in their lives. The outcome we are working towards is for women in our society to be socially integrated into our community.</p>
<p><b>Would you like to speak in support of your application at a meeting of the South Wairarapa District Council?</b> <del>Yes/No</del></p>
<p><i>Submission hearings will be held on 14 &amp; 15 May 2018 at the Council Chambers, Martinborough</i></p>

### 3. FINANCIALS

<b>Funding requirements</b>	
Total cost of project	\$82,360
Your organisation's contribution	\$10,000
Other outside funding (please supply brief details)	\$HS Royle Trust - applied for \$60,000 St Vincent de Paul - \$5,000 available COGS - \$15,000 to be applied for Lottery Funding - to be applied for Room rental - sublet if surplus rooms
Amount applied for in this application	\$15,000
Shortfall (please provide brief details of how will balance be found)	\$ We plan to apply for funding to other organisations such as COGS and Lottery Funding. Additionally we aim to sublet any rooms we have available to other community services that have a need and deal with a similar clientele. This is to help assist us with the rental cost of premises.
Project income (if applicable), e.g. generated from sales to public	\$0 Sublet of surplus rooms if applicable
Is organisation a registered charity?	Yes/ <del>No</del>



Have you applied to SWDC for funding before?	<del>Yes/No</del>
If yes, when, for what purpose and how much was granted?	
Are you GST Registered	<del>Yes/No</del>

Bank account details (required for non GST registered applications only)	
Name of bank:	ASB Masterton branch
Account name:	Crisis Pregnancy Support Wairarapa Trust
Account No:	12 3290 0035378 00

#### 4. Declarations

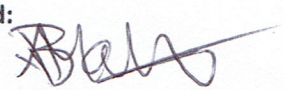

We agree to comply with requests from an officer or councillor from SWDC for additional information in relation to this application.

#### Statement to comply with the Provisions of the Privacy Act 1993

The personal information above is collected and will be held by SWDC for the purpose of considering your application for financial assistance. You have the right of access to, and correction of, personal information about you, that we hold.

#### Authorisation

- I certify that the information provided in this application form is true and correct to the best of my knowledge.
- I have the authority to make the application on behalf of the organisation.
- I agree that the necessary documentation listed below is attached to this application.
- I confirm that we will complete and return a grant accountability form within two months of the project being completed.
- The organisation will keep receipts and a record of all expenditure for 7 years.
- Any unspent funds will be returned to SWDC.
- All expenditure will be accounted for in the Grant Accountability Form.

<b>Signatory One</b>	<b>Signatory Two</b>
Signed: 	Signed: 
Full name: Alexandra Martin	Full name: Martina Arina Gysbertsen
Designation: Service Manager	Designation: Treasurer
Date: 06/05/19	Date: 06/05/19

**Supporting documentation required for this application**

- Most recent annual accounts including notes and review/audit report.
- Income and expenditure statement for part year and inaugural minutes (if organisation has been operating for less than 12 months)



A drop in centre in Masterton to service the whole Wairarapa community centred around women and their whanau experiencing a crisis pregnancy, needing pregnancy related information and giving support to those who have experienced baby loss of any description. A place to feel safe, listened to, and cared for.

# Drop in Centre PLAN

2019



**Crisis Pregnancy Support  
Wairarapa**

*Hapai Taumaha Hapūtanga*

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## Drop in Centre Provides

This Centre would be in addition to Crisis Pregnancy Support Wairarapa (CPSW) would run this centre as an additional arm.

What can a person expect to be offered when accessing the Drop in Centre? We provide:

- Free Pregnancy Tests and an opportunity to discuss the outcomes no matter your age or circumstances
- An opportunity to talk to a Support Coordinator if requested (via the usual referral route) unless SC is in the building and free to talk at the time.
- Lots of information on local organizations and services available for all sorts of things, e.g. budgeting advise, lawyers, Citizens Advise Bureau, midwives etc.
- Information on and opportunity to sign up to support groups and workshops related to pregnancy loss, post termination grief, new mums, eco-friendly living.
- A safe place to have a coffee and biscuit and chat.
- Seek advice for a friend or whanau
- A supportive, community orientated, non-judgmental service aiming to meet unmet needs in the community for the community.

NOTE:

No advise or information that is to be given replaces that of a midwife or health professional.

## Location

The place where a drop in centre would be best suited is that it's easily accessible yet not on the main roads. The building should include at least a kitchen, bathroom, large area such as a lounge (can hold at least 10-12 people), and 1-2 rooms (for consultations etc).

There should be accessibility from the rear of the building if at all possible to ensure anonymity of the clients.

If further business/organizations are in need of rooms and are willing to sublet an additional room, if that was available, a board or pole up the front to advertise all those that are in the building would be beneficial.

CPSW would naturally also be working out of these premises so room for them is also included.

## Hours

The proposed hours for the drop in centre would be **5 days/week from 0900-1300.**

Volunteers would be asked to work in 2 hour shifts. They are, of course, able to work a double shift if they request this.

## Personnel

At least 10 volunteers would be needed to cover the front desk volunteer positions for one week. A couple of extra volunteers may need to cover shifts due to sickness/holidays etc.

A drop in centre manager would be needed to oversee the day to day running on this. This could be a combined position with leading the Support Coordinators or a completely separate one. See Role of the Centre Manager for full description. This role would take 6-8 hours a week.

## Supplies

There are a number of supplies needed to keep the service going:

- Pamphlet stands, notice board stand
- Coffee, tea, milk biscuits etc
- Pregnancy tests, pottles to pee in, places to clean up, rubbish bin etc
- Stationary, pens, paper, clip boards, filing cabinet to store forms etc.
- Phone line/or equivalent (cellphone?) to call receptionist for referral when needed, or taxi etc.
- Heating facilities
- Cleaning facilities
- Furniture, chairs, tables, cups, cutlery, jug etc. (get from St Vinnies?)

## Advertising

It is important that there is clear signage out the front. A small billboard/plaque on the building may be helpful – with contact details and opening hours. A flag with the centres name could be put out when the service is open and taken back in at closing. An article in the paper at the centres opening could be helpful. FB advertising is also very useful for the age range that would benefit from that. Perhaps this could be added to the radio advertising that gets done. Service Manager to ensure this gets organised.

As this is an additional arm to CPSW, it is suggested that the phone number stays the same so that the receptionist can also answer any questions about the drop in centre when required.



## Role of the Centre Manager

This role would have extensive responsibility to ensure the smooth running of the centre and its ongoing sustainability. It would be recommended to employ someone for the agreed upon hours. The alternative is to job share this as a volunteer role. Finding two people who could work well together and split tasks accordingly, could also be found.

- Meet with the volunteers. Ensure that the NDA and other documentation have been read and signed by all volunteers. Add to Smartsheet.
- Give appropriate training with the Service Manager to volunteers and any new volunteers coming through.
- Listen, Assess and Resolve any issues that come up with the volunteers around their role in the centre. If further input needs to be had, please discuss further with Service Manager.
- Set the roster and ensure any cover etc is organized. Find replacement volunteers if cover is requested.
- If additional documentation, protocols, policies is needed to ensure a smoother running of the centre, please discuss this with Service Manager and implement as needed.
- Hold regular volunteer meetings to keep everyone up to date and informed.
- Discuss and Liaise with Service Manager how the centre is running.
- In conjunction with the Service Manager and any other volunteers, implement the workshops and support groups and any other additional arms to the service.
- Delegate where necessary and applicable other volunteers to help with the centre.
- Collate data of how the service is impacting the community and the support we're able to give and present findings to board on a biannual basis.
- Order any necessary supplies as required to ensure a smooth running of the centre.

## Role of the Front Desk Volunteer

- Open up/Close drop in centre. Take in/out signage, organize/put away coffee and condiments, tidy up/vacuum rooms used, record shift foot traffic in log book.
- Welcome anyone that comes through the door.
- Engage in conversation as to why they are there
- Assist with any resources that they may be interested in taking home.
- Offer to sit with them, give drink, further engage in conversation or just listen.
- Offer if they would like to have a pregnancy test, take necessary steps to have test performed and quietly engage in how the person feels about the outcome. Further discussion may be needed, offer for a SC to see them that week or at the earliest convenience by filling in a referral form.

- Send any referral forms through to Receptionist and ensure that they have been received.
- Encourage those you think would benefit from coming to the workshops or support groups that are there.
- Ensure that any children that they have with them are engaged and kept busy, so the person feels that she can talk to you.
- Call Service Manager with any queries or questions

## Support Groups

The idea behind the support groups is to have a place where people feel comfortable to be able to share what is happening in their lives in a safe environment with like-minded people. No program has as yet been set in place, just some ideas on which to develop from.

Ideas:

- Could we collaborate with Sands and get them to run some support groups for baby loss out of the building? This could be a good way to get some community involvement and partnership going.
- Perhaps the 'Living in Colour' could be done here in Masterton too?
- Late term pregnancy loss/SIDS loss – have more specific groups?
- Infertility is an huge issue. Is there an avenue where information evenings could be held about this, call in Fertility Associates, Billings Ovulation Method, Naturopath etc. ?

## Workshop Ideas

Workshops should take place once/month. E.G. held on the first Friday of every month. For 1-2 hrs long. In the time the drop in centre is running – in the kitchen or another room not in use.

Objective to educate young mums on up to date knowledge of what is recommended to be best for baby. To allow opportunities for young mums to learn from others and to form new friendships and connections in the community. To empower them to make good, environmentally friendly, cost effective choices when raising their baby.



Collaborate with other community services such as Whaiora and Plunket. To get local businesses involved to teach and educate. Involve other health organizations and professionals to educate on their specific scope.

Examples of Workshops: Advertise on Facebook, in local paper, at library etc.

- Cloth vs disposable nappies:
  - o Organize for “Clever Wee Fox” – see FB – looks like she is a local lady. How to clean, the thought of smelly nappies in a bucket, buying many and having cash up front, nappies and inserts. What’s so wrong about disposable anyway? Are they really that bad for the environment?
- Make your own baby food
  - o Perhaps join up with 2 Spoons Full – see FB on a video chat about food. Collaborate with some simple recipes – make it hands on. Get vegetables from the community garden? Ask local groceries for some vegetables? Meat from Butcher? Small groups to make learning easier.
- Enviro Friendly packaging – making beeswax wrappers, cloth/nylon bags
  - o Pay to attend? Get Rosalie Boutcher (Simply B) with small groups to make them. Perhaps stretch it out to the next month if there’s a demand.
- Wool vs Synthetic
  - o Buy Cardigans from Save Mart and hand out. Have midwife to visit and talk about how babies breath through skin, lack of sweating etc. ? Can we get someone else to talk about it? Someone about Merino Wool? Bring samples of products that they can take home?
- Sippy Cups and bottles: What to use, when to use, how to use, what’s best.
  - o Invite dental therapist to come in and talk about the importance of gum health and teeth coming through. How the mouth forms when using cups and bottles etc. What to put in these cups and bottles and why.
- Budgeting for a special event
  - o Have Free budgeting service or Christians against poverty come in to talk about Christmas shopping or Easter buying. Offer practical tips. Make up suggestions or go through a shopping list and give tips to make things more manageable without feeling like you’re the odd one out. Brainstorm practical or make your own gifts.
- Make your own gifts
  - o Think of gifts that could be made by yourself to cut down cost. Baby toys for your own child or those expecting? Mens shed willing to help with this? Ideas’ for self made gift ideas: crochet something? Wooden toys/wooden play set thingy/wooden rattle? Something that Rosalie B can help with?

- Post pregnancy care
  - o Birth always seems to be about the baby and mum quickly gets forgotten, she even forgets about herself. Bring in Physiotherapist to do stretches, talk about pelvic floor exercises. Bring in a beauty therapist/someone from a pharmacy for tips on feeling 'awake', maybe give out nail polish or vouchers for percent off. Talk about signs of postnatal depression (midwife? GP?), where to get help or have a chat (an arm for CPSW to explore).

## Community Orientated Services

There is an opportunity to work closely with other services in the community that may not necessarily have their own premises. These services would collaborate well with the way that our service is run and have the same 'clientele' .

These services would include but not limited to:

- Sands
- Billings Ovulation Method courses/instruction
- Independent Community Orientated Mental health workshops (post natal depression, survivors guilt support)
- Visiting nurse practitioner for women's health advise
- Nutritionist